

South New Berlin Free Library

Emergency Meeting to Approve Construction Grant Assurances

August 28th, 2026

Trustees present: Kathie Burnside, Robert Decker, Laura Riddle, Gary Smith,
Samantha Kemnah, and Scott Stensland

Trustees absent: Carrie Lewis

Staff present: Robin Avolio

Public present: None

The meeting was called to order at 5:40 pm by Kathie Burnside, President.

The agenda was reviewed and adopted on a motion by Bob, second by Gary and passed.

There were no public comments made.

The minutes from the July 21st, 2026 meeting were reviewed. Minutes were approved on a motion made by Bob, second by Sam, and passed.

Robin read the Assurances for the chairlift construction grant. Assurances were adopted and signed on a motion by Bob, seconded by Sam, and passed.

Old business:

- Discussed CD renewal.
- Gary and Scott are making progress with new public use computers. Four County IT Department has been consulted regarding privacy and network safety. Two mini PCs with 16G RAM have been ordered at \$330 each. Scott will present receipt for reimbursement at future meeting.
- Scott spoke with carpenter about roof. Will follow up.
- Gutters are functioning properly and will not need further work at this time.

New business:

- Robin announced two upcoming events: It Takes a Village 9/17 and Citizen Preparedness 10/24.
- SNB Baptist Church will lend library folding chairs for our 10/24 event - per Bob.
- Robin and Sam explained idea for Seed Library program to start in spring.
- Our experiment with Saturday hours was discussed and compared to visitor logs. Library will no longer be open on Saturdays unless an event is scheduled, per motion by Bob, seconded by Scott, and approved.

Quarterly meeting was rescheduled to October 21st at 5:45. Policy committee will meet 9/22, time TBD.

Meeting adjourned at 6:22 on a motion by Gary, seconded by Bob, and passed.

Respectfully,

Robin Avolio, Library Director, Secretary, pro tem