

South New Berlin Free Library
Public Meeting
April 28th, 2026

Board Members Present: Kathie Burnside, Robert Decker, Laura Riddle, Carrie Lewis, Gary Smith, Samantha Kemnah, and Scott Stensland

Absent: None Staff Present: Robin Avolio-Director Public Present: Vikki Cates

The meeting was called to order at 5:31 pm by Kathie Burnside, President.

The agenda was reviewed and adopted on a motion by Laura, second by Carrie and passed.

There were no public comments made.

The minutes from the January 13th, 2026 meeting were reviewed. Minutes were approved on a motion made by Gary, second by Sam, and passed.

A bill of \$61.67 for programming for the Summer Reading Program was approved through a motion made by Laura, second by Sam, and passed.

Library Director, Robin Avolio presented the quarterly financial report. Report was reviewed and it was noted that utilities were higher than expected this quarter.

New York State Annual Report was reviewed. A motion made by Bob to accept report as presented, second by Gary, and passed.

Robin presented the Directors Report. Reviewed purchases and petty cash. Using the petty cash a few equipment items (outdoor projector screen, bulletin board) were purchased for \$27. The Arts in the Community Grant was applied for. There was discussion about adult programming. The NY State Department of Health will be coming to the library for a talk about Lyme Disease. The Annual Book Sale will be all month long in May. On Memorial Day there will be bike decorating in the library parking lot. On June 11th there will be a genealogy talk with Brian from 4-county. The Summer Reading Program will be "Unearth a Story" with crafts every Tuesday during the Summer.

Under old business we discussed that the price of the lap top had increased to \$1453, will continue reviewing other options. The CD has rolled over and the new maturity date is August 20th, 2026. Robin will be contacting the person to do the gutters. Scott is working on the plaque for the bench which also needs to be assembled. As of January 1st, there must be a disaster plan as a part of minimum requirements. We do currently have an emergency plan, so it may just need to be retitled. Technology training will also be added annually for the library staff.

Under new business, the Budget hearing will be May 5th and then the public vote will be May 19th. The Four County Library System Annual Dinner and meeting will be June 1st, 2026.

The next meetings will be July 21st at 5:30 pm

Meeting adjourned at 6:53

Carrie Lewis, Secretary