

South New Berlin Free Library

Petty Cash Log

Income budget lines include: Copy/Fax; Donations; Fundraising; Misc.

Expense budget lines include: Books; DVDs; Program; Supplies; Equipment; Repair

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Date	Staff	Description	Budget Line	Expense \$	Income \$	Balance
10/11/25	Robin	book sale	Fundraiser		22.00	22.00
10/13/25	Robin	pumpkins (cash)	program	10.00		12.00
10/23	Robin	postage-grant	postage	1.90		10.10
11/20	Robin	copy / fax	copy/fax		45.00	55.10
11/20	Robin	donations	donations		25.00	80.10

Transaction Receipt

DEPOSITS

- Checking
- Money Market
- Savings
- Other _____

PAYMENTS

- Installment Loan
- Commercial Loan
- Star Access
- Overdraft Line of Credit
(Checks received are subject to collection)
- Mortgage
- Home Equity
- Other _____



It starts here

800.NBT.BANK www.nbtbank.com

Transaction or account number, amount and date of your deposit or payment are shown below.

Petty Cash

Deposit Acct # DD ****3363
 Br 307 Tlr 2304 - 701 Seq 53
 12/30/2025 1:59 PM
 Deposit Amt \$80.10
 Thank You

TELO0102 4/2025

Member FDIC NMLS ID #500501

Signature: Robert Aradio

Date: 12/30/2025