

Richfield Springs Public Library
Board of Trustees Meeting Minutes Approved
September 9, 2025, 4 PM

September 9, 2025

Present: Mindy Baker, Ron Frohne, Alice Mahardy, Aletha, Sprague, Rebecca Seamon, Jackie Hinckley, Robin Moshier (Village Board Trustee)

Meeting called to order 4:08 pm

July Minutes approved: Jackie, Aletha

Financials: Abstracts 79: Becky, Jackie

Abstract 80: Aletha, Alice

Abstract 81: Becky, Jackie

We need to pull together a list of questions for Ed on how to appropriately work out our budget usage and submit the Abstracts correctly. (Discussion with Ed after this meeting, latest abstract was fine, however we could not submit the estimate sheet that was provided by Paul Schecter for the OCX company installation of the video cameras, an legitimate invoice needs to be submitted.)

Will work on finding more grants that can fund operations.

We need to find out if we will be required to fund the payment of the electric, heating fuel, water & sewer, phone, and DPW maintenance from our budget if the school approves the transfer of the library budget to the school district. How much will each cost?

We need to acquire a memorandum of understanding from the village on these items. We cannot move forward with the planning and meetings required to submit our request to the school district without the proper information and complete budget amount.

A meeting with the full village board needs to be called to determine the library's financial responsibilities.

The amount of \$102,000 will not cover all finances.

Will print all receipts and invoices when using the memorial funds to have hard copy documentation available moving forward. Need to have a more effective documentation of spending from the memorial fund, apart from village spending. Start fresh each year with Abstract # 1 – 12, and Invoice # 1 etc.

Memorial Fund Balance approved: Jackie, Aletha

Next meeting October 7, 4 pm, pay bills, appoint one person to sign the abstracts.

Motion to adjourn at 5:48 pm – Aletha, Becky

Next meeting September 9, 2025, 4 pm.