

Richfield Springs Public Library

Code of Conduct

The Richfield Springs Public Library is for the use of everyone in the community. In order for the library to be a place where all feel welcome there is a standard of behavior that is expected from its users. For that reason, a Code of Conduct has been established.

Richfield Springs Library Code of Conduct

- Reasonable quiet is expected in the library, especially in study areas.
- Misconduct such as the use of foul or threatening language, public drunkenness, sale or exchange of alcohol or drugs, running, pushing, fighting or other offensive behavior is not allowed.
- Only service animals are permitted in the library.
- Appropriate dress is required in the library (ie. Shirts and shoes).
- Patrons of the library must clean up after themselves. The library is not responsible for lost or damaged personal items.
- The lift will be used only by the handicapped, elderly, or by prior permission from the library staff.
- Food or drink that is not in a closed container is not permitted in the library. Food is not allowed by the computers.
- Library users who destroy or damage library property including, but not limited to, computers, books and equipment will be responsible for replacement costs.
- Weapons are not permitted in the library.
- Due to Covid-19, all patrons must wear a mask to gain entry of the library and use of library equipment, work spaces etc. Individuals who refuse to wear a mask will be assisted outside of the library (WiFi is available outside of the library). **If you are experiencing COVID-19 symptoms (which may include fever or chills; cough; shortness of breath or difficulty breathing; fatigue, muscle or body aches; headaches; new loss of taste or smell; sore throat; congestion or runny nose; nausea or vomiting; diarrhea) or have come in close contact with a known or suspected COVID-19 positive individual, you are not permitted to enter the building. If you knowingly violate these rules, it will result in a one year suspension of library privileges.**

Patrons will be asked to leave the library if they are in violation of the code of conduct. Patrons will be made aware that they can return to the library the next day if they are able to conduct themselves appropriately. If the patron is again asked to leave the library it will result in a 1 week suspension of the library. If the patron again is asked to leave after the one week suspension, the patron needs to appeal to the Board of Trustees to regain library privileges.

Multiple suspensions will lead to one year suspension, and the patron will have to appeal to the board of trustees at the end of the year suspension to be allowed to return to the library.

Failure to adhere to these standards will result in being asked to leave the library. Refusal to leave the library and an increase in negative behavior can result in local or New York State Police intervention.

If you have a question or concern about any of these standards please contact the library director or Board of Trustees.

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