

AFTON FREE LIBRARY
Board of Trustees Meeting Agenda
10:00 May 20, 2025

Present:

Trustees: N. Andrews, B. Briggs, W. Caldiero, L. Granger, L. McGraw

Staff: Linda D.

Visitors:

Executive Session:

Open Session:

Public Expression of Interest:

Minutes:

April 15 – Motion to accept?

Financials:

1. Apr 2025 – *place on file*
 - PL statement from VIP
 - Payroll statement from VIP - recd and reviewed by Linda
 - Mail log – Linda
 - April vouchers for review
 - April bank statement (List of all checks written) - Linda
 - List of all revenue brought in – Linda
 - Updated budget – Linda (using Nickis spreadsheet?)
 - Petty cash procedure in writing – Linda
2. Financial update;
 - M&F working on 2023 990
 - Charles Schwab update
 - VIP will file 2024 990 – do they have all the info they need?
 - Meeting with VIP
3. NY Council on NonProfits, www.nycon.org – would this be worthwhile for us to join?

Director's Report:

- Annual Report to Public
- Statistics – do you want a spreadsheet for programs?

Committee Reports:

Volunteers to work on Internet policies?

New Business:

1. Website– says open Thursday 12-6, need policies uploaded, NOT Guidelines
2. NBT Shred-it day
3. Volunteer?
4. report on Webinar: Board Development: Recruitment, Orientation, Education and Evaluation
5. report on webinar: Building Equitable Library Worker Compensation Thru Policy

Old Business:

1. ICR Community Partnership Committee – Betty
2. Director evaluation
3. Visit to bank
4. Volunteer Policy?
5. Village Okay with bathroom supply decision?
6. webinar: confidentiality/ copyright *still need a good one*

Next meeting: 10:00, July 15, 2025

Adjourned: