

WORCESTER-SCHENEVUS LIBRARY
168 Main Street, Worcester, New York 12197

OFFICIAL MINUTES: September 12, 2018

Diane Addesso, President of the Board of Trustees, called the meeting to order at 6:30 p.m. In attendance: Trustees - Scott Brady, Barb Hamil, John Tausel, Chriss Odell and Jo-Ann Scheiner, as was Library Director, Mindy Baker. Christy Deitchman was not present.

Minutes - A motion by Hamil, 2nd by Brady to accept the minutes of the August 8, 2018 Trustees Meeting, carried unanimously.

Financial Report - Capital Campaign outside grounds project quick estimate revised from \$60,000.00 to \$96,691.00 (DLD Grant).

Bullet Aid not received at this time. Pay off the loan for \$20,000.00 at Community Bank tomorrow. Campaign Project is short about \$40,000.00. Diane has found another source for \$15,000.00.

Director's Report - Director, Mindy Baker gave the Library Stats for the month of August, report on new subscription to a magazine, new printer, received Local Library Service Aid check of \$1,276.35.

Zoomobile Summer Reading Program was a success. Fire extinguishers and smoke alarms were inspected.

Two gift cards for Howes Caverns were donated to be used for a raffle. For Halloween it was decided to handout small treats; small notepads, pencils, etc. Lockable donation box was purchased for the circulation desk.

New programs to start with sign-ups: Crochet Circle, Writer's Group, Game Night, Magic Gathering Night, and Book Clubs for Children.

4CLS is working on program with no fines for juveniles. Discussion on what the Library will do and table it for the next meeting.

Application submitted to Community Foundation for South Central New York Community Grants for computers and requested a grant for \$7,200.00. Mindy investigated benefits for being a Amazon Prime membership for Library over Business Prime Membership.

4CLS Day of Learning 2018 at Morris Conference Center at SUNY Oneonta.

Removing VHS tapes from the collection.

Reconnecting with schools (volunteers from National Honor Society) and Head Start.

New Business - Discussion on security practices at the circulation desk. Changed system for Petty Cash accountability.

Discussed new procedures/discrepancies. Friend's annual fund-raiser - community appeal will go to a circulation desk in the new building.

Old Business - Two estimates were received for the book shelves: 1. Bruce Hall - \$40,000.00 (hard surface/baked)

2. Krchelich - \$38,000.00 (needs 3 months). Discussed spindles for the staircase in the new building. Sid Chase has 50 for the Library and need someone to duplicate the balance needed. John to speak with Joe Dahms for a quote. Discussion on flooring - wood and carpet. Decided to discuss at the next meeting for Trustees to think about the areas and what is need where. Letter sent to Pastor Lynn Shepard and 1st Presbyterian Church request for an easement or to purchase land for a "U" shaped driveway. Presbyterian committee to meet with the Diocese to discuss on Sept. 29. Paul Millias will take care of the legal work. See if Mike Austin will come out of retirement to survey the properties in question.

Executive Session was requested. Motion made by Tausel and 2nd by Hamil at 8:29 pm. Motion to come out of Executive Session was made at 8:42 p.m..

Adjournment - The President set the next Trustees meeting for Wednesday, October 10th at 6:30 p.m.. A motion was made by Tausel and 2nd by Hamil to adjourn, carried unanimously. President Addesso adjourned the meeting at 8:57 p.m.

Respectfully submitted,
Jo-Ann Scheiner