

Diane Adesso, President of the Board of Trustees, called the meeting to order at 6:41 p.m. In attendance Trustees Scott Brady, Jo-Ann Scheiner, John Tauzel, Barb Hamil, Chriss Odell and Christy Deitchman were present as was Library Director, Mindy Baker.

**Minutes** – A motion (Hamil, Brady) to accept the Minutes, as amended, of the November 14, 2018 Trustees Meeting, was approved.

**Treasurer's Report** – Evening Star estimate is \$6500 - \$7000 for 1 ½ to 2 hours/week which is about \$55/hour. \$1000 just for 990 Form. Research will be done regarding tax work. Contract was signed in June 2018. We are awaiting a response as to how long the contract lasts as well as for invoices for services and remaining questions about charges for every email and phone call.

It is possible to use Quick Books for Libraries and have training. ADP donates payroll services through Tech Soup so Barb is doing research on it.

On December 31, 2018 NYS starts minimum wage increases which affects Janitorial Services and now needs a 1099. Minimum wage increases continue through 2020.

A discussion was started regarding additional money needed from both school districts and the next meeting on January 9th will be dedicated to working on presentations for both school boards.

The Board will meet with the Schenevus School Board in January and Worcester School Board soon after.

A motion (Scheiner, Hamil) to ask each school district for an additional \$7500, was approved.

**Director's Report** – Mindy plans on speaking to local teens regarding what they would like to have in the new space.

Remaining \$1500 in equipment and hardware budget will be used for two new PCs for Circulation and Director's desks.

Crafter's Circle is a success, possibly considering evening hours as well.

A motion (Hamil, Scheiner) to accept the fine free program for juvenile books, was approved.

**Capital Campaign** - Asked contractors about timing for new building, not January, possibly February. Planning on soft opening with grand opening before the budget votes.

\$10,000 for both floors of carpet tile and wood tile. We have enough for a down payment for carpeting and to pay off the balance after other ten percent from 2017 NYS grant comes in.

A motion (Tauzel, Hamil) to approve a request to Robinson-Broadhurst for \$95,000 for 2nd floor furnishings, flat screen TV and projector, chairs, comfy arm chairs, security system, computers, audio headsets and computer carts, was approved.

**Old/New Business** – Annual Retreat is set for Sunday, February 3rd, 2019 at the new building.

A motion (Scheiner, Hamil) to give Mindy and Joanie \$125 Christmas bonus through payroll in last December paycheck, was approved.

**Adjournment** – The President set the next Trustees meeting for Wednesday, January 9, 2019, at the same time and place.

A motion (Brady, Hamil) to adjourn, carried unanimously. President Adesso adjourned the meeting at 8:32 p.m.

Respectfully submitted,  
Christy Deitchman