

Diane Adesso, President of the Board of Trustees, called the meeting to order at 6:39 p.m. In attendance Trustees Scott Brady, Jo-Ann Scheiner, John Tauzel, Barb Hamil and Christy Deitchman were present as was Library Director, Mindy Baker. Chriss Odell was not present.

**Minutes** – A motion (Hamil, Scheiner) to accept the Minutes of the December 12, 2018 Trustees Meeting, was approved.

**Treasurer's Report** – There was a good meeting with Sandy Kenyon regarding bookkeeping services at \$25/hour. Sandy is willing to teach Barb so she will continue to learn and oversee the information. The plan is for six months at an hourly rate and then can re-evaluate. Janitorial services may still only need a 1099 but will be confirmed.

A motion (Hamil, Tauzel) to notify Evening Star to start the process of changing services to Green Edge Bookkeeping, was approved.

Considering approaching Worcester School first regarding increase in funding and then wait a few months before approaching Schenevus School.

2018-2023 rough budgets were reviewed that include a cushion and which are estimates since we still don't know complete costs for occupying the new building. The budget will be checked midyear.

A motion (Scheiner, Hamil) to approve the 2019 budget which is contingent upon the schools' approval of increased funding, was approved.

**Director's Report** – Good year with good attendance. Head Start starts next week. There have been about 8-10 new library cards registered a month. Christmas raffle went well and raised \$157. The new computers arrived. Barb Golja will start a new story time on Wednesday while probably having one on Saturdays as well. There are surveys on Survey Monkey.

A grant for \$5000 will be submitted for 7 other computers and 4County needs to come and set them up at a rate of \$50/hour.

A grant will be submitted for the Worcester Times to be converted to digital format.

A motion (Hamil, Brady) for Mindy Baker to attend the Paperback Book Repair Conference with the \$100 cost coming out of the Education and Conference Budget, was approved.

**Capital Campaign** - We are getting close to finishing the new building. The electrical inspection is next week and the required Certification of Occupancy can be done soon.

We should have enough money to cover upcoming expenses of new building with the Plummer Foundation and Penksa grants coming in.

Landscaping and Paving will be in next state grant which is not until June 2019.

**Old/New Business** – Annual Retreat originally set for Sunday, February 3, 2019 has been moved to Sunday, February 10, 2019 at noon. There will be a quick business meeting prior to the retreat at 11:00am. Topics to be discussed at the retreat include: One- and Five-Year Plans, School Funding and Naming Opportunities, including for Diane Adesso in recognition of her hard work in getting the new building completed.

**Adjournment** – The President set the next Trustees meeting for Sunday, February 10, 2019 at 11:00am before the Annual Retreat.

A motion (Hamil, Tauzel) to adjourn, carried unanimously. President Adesso adjourned the meeting at 7:57 p.m.

Respectfully submitted,  
Christy Deitchman