

Diane Adesso, President of the Board of Trustees, called the meeting to order at 6:35 p.m. In attendance: Trustees Scott Brady, Christy Deitchman, Jo-Ann Scheiner, Maurice Bouchard, John Tauzel and Barb Hamil, as was Library Director, Chris Curch.

Minutes – A motion (Bouchard, Hamil) to accept the minutes, as amended, of the January 17, 2017 Trustees Meeting, carried unanimously.

Financial Report - Uneventful month, pretty close to budget (\$199 within budget)
Received \$119 from Wieting Trust which is divided amongst at least three groups.
Spent \$3510 which was budgeted.

Capital Campaign - \$9971 from Friends

Spent \$4480 to Head Excavation, No new money to Bill Ryan in January as he still has \$15,000 with the final cost not known yet.
\$32,419 in Operating, \$20,825 in the Capital Campaign
FAM Funds made \$1000 in first six weeks of the year.
Merrill Foundation for Capital Campaign coming soon which is \$5,000
Loan information - should wait as long as we can
Insulation has been delivered
2nd grant is due to be approved by June 30th, Grant this year \$125,000

Director's Report -- New information for the Annual Report to include a new line for one on one sessions.
Email from Steve Bachman stating wrong information regarding programming, that external visits can be counted.
2016 numbers have been inflated.
Catalog of books is off, working on fixing numbers of books.
New volunteer.

A motion (Bouchard, Tauzel) to approve the Annual Report, carried unanimously.

Technology: Slack Demo

URL for new website/new version of Word Press: libraries.4cls.org/worcester Still under construction. Minutes, financials and budget need to be on the website, as well as Trustee meetings to Hours on the website.

New/Old Business: Comments about the Retreat. One main question: What are community needs that library can fulfill?

Town of Worcester website has list of organizations to reach out to regarding community needs.

Updated information is needed including posters/information in schools, possible mass mailing with update and current programs and offers. JoAnn will start updating the list of contact people.

Need to use Facebook, including an update every week like a "Did you know?", a blog, posters, school newsletters, library newsletters and Hometown Advantage. Also look into utilizing the Masonic Lodge Sign in Schenevus help get the word about and to like the Worcester-Schenevus Library on Facebook.

Need to update Facebook to new name and new profile picture, possibly needing to start new page.

Board will start using Slack for communication and sharing of information.

Need to re-visit Bylaws and Charter.

Director is supposed to have an evaluation with measurable goals and a commitment to follow through in following years. Current job description will be posted on Slack with any discussions to follow will be conducted on Slack as well.

There will be a Special Board Meeting on Monday, March 5, 2018 at 6:30pm at the Library for discussion of an evaluation process.

Adjournment – The President set the next Trustees meeting on Wednesday, March 21, 2018 at the same time and place. A motion (Tauzel, Brady) to adjourn, carried unanimously. President Adesso adjourned the meeting at 8:23 p.m.

Respectfully submitted, Christy Deitchman