

William B. Ogden Free Library  
Board of Trustees Meeting Minutes  
January 27, 2026

Attending: Hoss Banaja, Mary Doig, Marie Dutcher/ *Business Manager*, Jenny Kilpatrick, Dotti Kruppo, Jackie Malaret, Janet Merrill, Vicki O'Brien, Chris Ogden, Jessica Reed, Heather Johnson/ *Director*.

Excused: Venus Melo, Dana Plaud.

The meeting was called to order at 7:01 PM by M. Doig.

Adoption of Agenda: Motion made by J. Malaret, seconded by V. O'Brien and approved.

New Trustee Jenny Kilpatrick was introduced and welcomed by M. Doig.

Public Comment: None.

The Secretary's Report was given by J. Reed.

- Motion to approve the Secretary's Report was made by J. Malaret, seconded by H. Banaja, and approved.

The Business Manager's Report was given by M. Dutcher.

- Budget vs. Actual was discussed. Final 2025 Summary Income Statement came in under budget.
- Statement of Financial Position was discussed.
- Motion to approve the Check Detail Report was made by D. Kruppo, seconded by C. Ogden, and approved.

The Director's Report was given by H. Johnson.

- Conflict of Interest and Code of Ethics paperwork was passed out to the trustees, signed and returned.

The Administrative Committee Report was given by V. O'Brien.

- The Director's Annual Review was discussed.

The Board Development Committee Report was given by J. Reed.

- 2026 Committee Assignments were discussed.

The Buildings and Grounds Committee Report was given by H. Banaja.

- As recommended per the Building Condition Survey, Buildings and Grounds Chairperson, H. Banaja, requested a capital appropriation for repointing masonry work in the amount of \$35,000.
- Motion made to use investment funds account to earmark for repointing masonry project was made by D. Kruppo, seconded by J. Malaret, and approved.

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M. Dutcher/ *Business Manager*, exited the meeting at 7:42 PM.

The Finance Committee Report was given by H. Banaja.

- Filing fees for taxes were discussed.
- A change of tax accounting firm was discussed.
- Motion to accept the 2026 Recurring Payments List was made by V. O'Brien, seconded by D. Kruppo, and approved.
- Motion to accept the 2026 Approved Vendors List was made H. Banaja, seconded by C. Ogden, and approved.

Old Business: None.

New Business: Correspondence received.

- A thank you card from a staff member was read.
- A thank you card and a donation was received from a patron.

Other Business: None.

Motion to adjourn was made by J. Malaret at 7:53 PM, seconded by V. O'Brien, and approved.

Upcoming Meeting: March 24, 2026.