

William B Ogden Free Library

Board of Trustees Meeting

March 26, 2024

Attending: Tom Austin, Hoss Banaja, Mary Doig, Meredith Hammerslag, Rachel James, Vicki O'Brien, Chris Ogden, Jessica Reed, Heather Johnson *Director*, Jodie Schwartz *Business Manager*.

Absent: Natalie Cramer, Oliver Fassler, Sharon LaPierre *Scribe*.

Guests: none

The meeting was called to order at 7:01 PM by M. Doig.

Public Comment: none

The Secretary's Report was given by M. Doig.

- Motion to approve the January 23, 2024 minutes as presented was made by T. Austin, seconded by V. O'Brien, and approved.

The Business Manager's Report was given by J. Schwartz.

- A motion to approve the Check Detail as presented was made by R. James, seconded by V. O'Brien and approved.

The Director's Report was given by H. Johnson.

The Annual Report to the Community was highlighted and discussed.

- Motion to approve the Annual Report to NY State was made by T. Austin, seconded by R. James, and approved.

The Administrative Committee Report was given by V. O'Brien.

An amendment to the language of the library charter changed the minimum standards of open hours. Open hours are based upon the population served. An additional five hours must be added to the schedule for the geographical area.

- A motion to accept the additional five hours as presented was made by R. James, seconded by M. Hammerslag, and approved.
- A motion to approve hourly changes based upon staff position was made by R. James, seconded by H. Banaja, and approved.

The Buildings and Grounds Committee Report was given by T. Austin.

A grant was submitted to Preserve New York.

The Finance Committee Report was given by T. Austin.

The Nominating Committee Report was given by R. James.

- Motion to elect Jackie Malaret as a board member to finish a term through January, 2025, was made by R. James, seconded by V. O'Brien, and approved.

An orientation will be provided and R. James will announce the date in case anyone else would like to attend for a refresher.

The Community Inclusion Report was given by M.Doig

The Gala came within budget. A discussion was had on ideas for board participation within the community and upcoming events.

Old Business.

A discussion was had about AED, Automated External Defibrillator, in the library and staff training.

New Business.

- A motion to extend Sheryl Edward's time as a per diem through May 2024 was made by M. Hammerslag, seconded by T. Austin and approved.
- A motion to accept the credit card resolution was made by T. Austin, seconded by H. Banaja, and approved.

Motion to adjourn was made by T. Austin, seconded by M. Hammerslag and approved at 8:02 PM.

Next Meeting: May 28, 2024 at 7:00 PM.