

William B Ogden Free Library

Board of Trustees Meeting

January 31, 2023

Attending: Tom Austin, Jessica Backus-Foster, Natalie Cramer, Mary Doig, Kathy Harby, Vicki O'Brien, Rachel James, Heather Johnson *Director*, Sheryl Edwards *Business Manager*, Sharon LaPierre *Scribe*. Absent: Robbie-Jean Rice

Guests: Jane Contello

Meeting was called to order at 7:39 PM by M. Doig.

Public Comment: No public comment

A motion to elect R. Rice as President, M. Doig as Vice President, K. Harby as Secretary, and T. Austin as Finance Officer was made by R. James, seconded by N. Cramer, and approved.

Secretary's Report was given by K. Harby. Motion to approve the November 22, 2022 minutes as corrected was made by R. James, seconded by T. Austin, and approved.

Business Manager's report was the same as given at the 2023 Annual Meeting.

Administrative Committee report was given by K. Harby. There was a discussion of the Trustee Education policy. R. James made a motion to accept Trustee Education Policy, seconded by N. Cramer, and approved.

The Director's Report was reviewed by H. Johnson. H. Johnson read a letter from C. Barnes regarding staff compensation and time off. The trustees were asked to collect signatures to ensure that the library can be placed on the Walton Central School tax levy. The trustees signed a Code of Ethics form and a Conflict of Interest form. Trustees also need to fill out an annual Board evaluation form. There was a discussion about the 4CLS Road Trip. The Long Range Plan was discussed, and it was decided that a section on financial readiness should be added as well as completion dates added to the bulleted items. T. Austin made a motion to approve the Long Range Plans as presented, seconded by R. James, and approved.

The Walton Theatre Preservation Committee asked for a donation towards the revitalization of the Gardner Place Historic District sign. This was tabled to determine how much is being requested of the Library, how many others are donating, how it was originally funded, and a date by which the donation is needed.

Grant Rogers Committee requested feedback from the Library board to see if there is interest in a continued collaboration. K. Harby made a motion to continue the collaboration, seconded R. James, and approved.

There was a discussion of changing the number of board members from 11 to 9. This must be made through a change in the Charter. H. Johnson explained the process of making the change. To change the Charter, H. Johnson would need to meet with S. Bachman and a representative

from the Department of Library Development. There was a discussion of changing designation of a set number of board members to a range of board members, specifically a range of 9 to 11 members. Motion to amend our Charter to reflect a range 9 to 11 board members by K. Harby, seconded by R. James, and approved.

Motion to Adjourn was made by R. James, seconded by N. Cramer, and approved at 8:14 PM.

Next meeting: March 28, 2023 7PM

DRAFT