

William B. Ogden Free Library
Board of Trustees Meeting
November 23, 2021

Attending: Library Director Heather Johnson, Pres. Robbie-Jean Rice, Members: Tom Austin, Jessica Backus-Foster, Matt Chambers, Mary Doig, Sandy Gregory, Jim Haggerty, Kathy Harby, Rachel James, Danielle Maguire, Scribe Kyrra Howard, Absent: Bus. Manager Sheryl Edwards

The meeting was started at 7:03 PM.

The September meeting minutes were reviewed and accepted with minor corrections after M. Chambers made a motion, M. Doig seconded the motion, and the board approved.

S. Gregory gave a summary of the business manager's report.

The buildings and grounds report was given by M. Chambers.

J. Haggerty gave an overview for new board members of the Grant Rogers Project and its collaboration with Music on the Delaware.

After a discussion concerning the annual appeal letter, the board decided to replace it this year with a greeting card designed by H. Johnson.

H. Johnson sent out the Director's Report. T. Austin asked about the craft programs, and H. Johnson said they have grown exponentially, and she is happy with the attendance to library programs. She also discussed Children's Librarian A. Buel's programs saying Storytime is growing, and A. Buel is doing multi-generational events as well with her cemetery scavenger hunt and the geocache. Her teen events are also seeing growth.

T. Austin asked H. Johnson to expand on the Local History Librarian position being voted on later in the meeting. She said the position will allow more hours for more work to be done in the local history room. S. Gregory suggested the addition of a preferred education level to the description. H. Johnson recommended it be the same as Library Director with a Bachelor's degree and that the position be full time.

M. Doig moved to go into executive session at 7:45 PM. The motion was seconded by T. Austin and approved.

The board came out of executive session at 8:09 PM.

A motion was made by M. Doig to add a Local History Librarian position. K. Harby seconded, and the motion was approved.

R. James made a motion to appoint K. Howard as Local History Librarian. M. Chambers seconded the motion, and it was approved.

A motion was made by K. Harby to raise staff pay to at least \$15 an hour. T. Austin seconded, and the motion was approved.

S. Gregory reviewed changes to the 2022 budget and made a motion to increase the 2022 budget by approximately \$18,000 to cover the proposed changes. R. James seconded, and the motion was approved.

S. Gregory reviewed changes from the 2022 budget to the 2023 budget. The 2023 budget will be voted on at the annual meeting in January.

The next regular meeting and annual meeting will be January 25th at 7PM.

A motion to adjourn was made at 8:53 PM by K. Harby, seconded by M. Chambers, and approved.

Respectfully submitted,
Kathy Harby, Secretary
Kyrra Howard, Scribe