

William B. Ogden Free Library  
Board of Trustees Annual Meeting- Zoom  
January 26, 2021

Attending: Library Director- Heather Johnson; Bus. Manager- Sheryl Edwards; Pres.-Robbie Jean Rice; Members- Glenn Miller; Rachel James; Mary Doig; Jim Haggerty; Jessica Backus-Foster; Lynda Preiser; Jim Kane; Kathy Harby; Matt Chambers; Sandy Gregory; Library Staff- Sharon LaPierre; Scribe-Kyrra Howard

The meeting was called to order at 7:01PM by Pres. R. Rice.

R. James motioned to elect R. Rice as meeting chair. This was seconded by M. Doig and approved. R. James also made a motion to elect K. Howard as meeting secretary, which was seconded by K. Harby and approved.

The 2020 Annual Meeting Minutes were read by Secretary L. Preiser. M. Doig motioned to accept the meeting minutes, seconded by K. Harby, and approved.

The 2020 Business Manager's Report by S. Edwards was reviewed. S. Edwards discussed the use of the Margaret Bailey Estate funds towards the digital archives and that the library received \$1,365 in donations after sending out the November letter to the community. A motion to accept the report was made by K. Harby, seconded by L. Preiser, and approved.

H. Johnson reviewed the Director's Report for the board. She highlighted that the staff and board have come together to serve the community safely this year. S. LaPierre reviewed the data she compiled for 2020, stating that circulation was down 21%, but that the numbers look bad because of the pandemic closure for 25% of the year.

G. Miller reviewed the previously sent Construction Report stating that the paperwork has been submitted to the state for the finished exterior project. The paneling in the stairs is down and the walls have been fixed.

The 2022 Budget was presented and will be sent to the school board. We are requesting the usual 1.5% increase totaling \$127,662. R. Rice and J. Haggerty discussed that this is less than the operating budget, but that we will apply for grants to make up the difference. We will also use money from the savings account to cover expenses that are not covered by the tax allotment. The average amount that people pay in taxes to the library is about the cost of a book. J. Kane made a motion to accept the 2022 budget to be sent to the school board, L. Preiser seconded, and the motion was approved.

The Nominating Committee Report was given by R. James who made a motion to nominate the three trustees up for re-election for another four year term. M. Doig

seconded and the motion was approved. L. Preiser, J. Haggerty, and J. Backus-Foster were re-elected.

The annual meeting was adjourned at 7:24pm after a motion was made by K. Harby, seconded by R. James, and approved.

Respectfully submitted,  
Lynda Preiser, Secretary  
Kyrra Howard, Scribe