

William B. Ogden Free Library
Board of Trustees Meeting
July 20, 2021

Attending: Library Director Heather Johnson, Pres. Robbie Jean Rice; Members: Mary Doig, Sandy Gregory, Jim Haggerty, Kathy Harby, Rachel James, Scribe Kyrra Howard, Bus. Manager Sheryl Edwards; Public: Carol Jensen; Absent: Tom Austin, Jessica Backus-Foster, Matt Chambers, Jim Kane, Lynda Preiser

The meeting began at 7:07 PM.

The May 25th library minutes were reviewed. There was a motion to accept the minutes by M. Doig. This was seconded by K. Harby and approved.

S. Edwards sent her business report, which included the payment received from the state. The Hanford Trust was also received which totaled \$5,367.75.

J. Haggerty gave the Grant Rogers Report saying that both of their recent events were successful. The Canal Street String Band was on Zoom. The Ridin' the Rails concert was moved to the Walton Theater. It was well attended by local historical and railroad associations and the public, even though it was a rainy day. There were more than 150 people in attendance and the event probably would have been too big for the tent on the lawn. The collaboration on this event was positive and they hope to do more collaboration on future projects.

H. Johnson sent out her Director's Report. R. James asked about what volunteer work was being done at the library. H. Johnson said V. Byrne was coming in to work on the scrapbook and the library currently has a high school volunteer for summer to help A. Buel with craft time.

The locksmith has come and the library was rekeyed.

H. Johnson has collected and compiled names and information into an excel sheet for the start of the community conversation interviews. She has broken down the names into groups of 5-6 people for the board members to call. The board members will contact their given names and write their answers on the provided interview questionnaires. This will be done and given back to H. Johnson by mid-September. H. Johnson was asked about the library having an exhibit booth at the Delaware County Fair this year, and she said that the library staff was working to submit a proposal for the exhibit.

A film maker approached the library about filming a self-produced web series in our library. The protagonist works in a library, and the film maker would like to film at the WBOFL because of the library's nostalgic feel and architecture. The idea that this would be good publicity was brought up, and the filming would be done in September, while the library is closed. There was a consensus to approve the library as a filming location.

The meeting attendees took a tour of the newly renovated upstairs. New lighting options were discussed for director's office because the current lighting is dim/shadowy. Downstairs, the main level bathroom has an unfinished panel with light switches. A motion was made by K. Harby to have Ken Fisher come to look at the lights and the panel to see what should be done. This was seconded by M. Doig and approved.

H. Johnson presented some options for furniture for the director's office. A motion was made for \$5,000 to order furniture for the office by K. Harby, seconded by R. James, and approved.

The former board room table and chairs are in the attic. Options for what to do with them were discussed. R. Rice will contact the antique stores in Walton to talk to them about selling the items. The filing cabinets are going in the closet in the old office. H. Johnson has been going through the filing cabinets with the retention schedule to get rid of old documents.

October 23rd will be an Open House to celebrate the renovations and accomplishments at the library. There will be two dedications that day for Anna Sulger and Margaret Van Breeman. It will also be a chance to show off moving the stacks to create a more welcoming children's room. R. Rice asked for a chairperson to work with H. Johnson for this event. J. Haggerty volunteered to find music for the background. R. James suggested having local vendors offer refreshments for a Taste of Walton, and offered to help with the planning of that. K. Harby was put in charge of the Margaret Van Breeman and Anna Sulger dedication signs for the doors.

Tom Austin has agreed to become a board member. A motion to elect T. Austin to finish G. Miller's term as a board member was made by R. James, seconded by J. Haggerty, and approved.

The Temporary Safety plan has been in place because of COVID procedures. Since these procedures are no longer necessary, a motion to revoke the temporary safety plan was made by R. James, seconded by M. Doig, and approved.

Juneteenth is now a state and federal holiday. Adding the date to the list of paid holiday dates was discussed. K. Harby mentioned that consistency would say we close and pay the staff. A motion to close and pay staff for Juneteenth was made by K. Harby, seconded by R. James, and approved.

The next meeting will be September 28th at 7 PM.

A motion to adjourn was made at 8:14 PM by J. Haggerty, seconded by K. Harby, and approved.

Respectfully submitted,
Lynda Preiser, Secretary
Kyrra Howard, Scribe