

William B. Ogden Free Library
Board of Trustees Meeting
May 28, 2019

Attending: Dir. Heather Johnson; Pres. Robbie Jean Rice; Members-Glenn Miller; Kathy Harby; Lynda Preiser; Sandy Gregory; Rachel James; Jim Haggerty.

Meeting was called to order at 7:00 pm by Pres. R.J. Rice.

The Secretary's report of the March 26th meeting was accepted as written.

The business manager's report was reviewed as submitted by Sheryl Edwards: Total assets- \$2,199,377.37. Cash balance in checking- \$5,392.34. Total Expenses- \$64,206.44. See attached reports.

The Grounds and Buildings report was submitted by G. Miller. The Library will close the roofing project by June 30. The contract of the roof project with John Tracy will be cancelled due to his failure to comply with proper safety precautions and failure to properly install the cuts in the chimney. The Grant request for the Windows and Door Project is at the Dormitory Authority. We will continue the work on this project with a completion goal of December 2019. Lamp posts and bollards are expected to arrive in July. G. Miller will send a letter to the Village of Walton Trustees requesting permission to replace the bluestone sidewalk. Johnson and Rhodes will send us a list of bluestone installers.

The Grant Rogers project report was given by J. Haggerty. The following events are planned: 1. Sun. Oct 27 at 2pm at the Delaware County Historical Society (DCHS) information about the Grant Rogers project including music from Ira MacIntosh. It will be video recorded. 2. Thur, June 20 at 6:30 pm at the Library, Jim Kimball will give a lecture/workshop about traditions of NY State. Jim Haggerty will host a gathering at his home afterwards. The committee is working on outreach to expand social media and with Jessica Vecchioni to use all means of social media to advertise live music events. Jim asked for names of people who would and could talk about Grant Rogers or reservoir construction.

Director's Report-Heather Johnson.

See attached report. The following additions were discussed.

It was moved, seconded and approved to hire another library clerk for 15-20 hours per week who will begin at the Director's discretion.

R J Rice will contact the family of Anna Sulger to see if there is any historical library information at her house.

It was moved, seconded and approved to have Sharon Lapierre work 3 hours weekly from May to August.

Help is needed from Trustees on Aug 2 for the closing of the summer reading program.

Upcoming programs- Art Show Opening on June 8 from 10am to 12noon.
The Library staff is preparing for the 2020 census. They will receive training. It will be advertised that library staff will help with census. Privacy issues are important.

The library has a 3D printer donated by Susan King but it has not been used as of yet. A thank you note will be sent to her.

The Library staff and Trustees attended a sexual harassment training in Delhi.

It was moved, seconded and approved to purchase new LED lighting for \$4,050.
H. Johnson and S. Gregory will meet and review the Personnel Policy Manual/ Job Description.

A library patron wrote a letter to the Director asking that we continue to have a large free books display case in the downstairs. H. Johnson responded with reasons why the case is now smaller with fewer books. This issue was discussed and the trustees agreed to support keeping the smaller selection of free books. R. J. Rice will make a personal contact to the patron with an explanation.

The next meeting is July 23, 2019 at 7pm. The following meeting will be Oct. 8, 2019

A motion was made and carried to adjourn the meeting at 8:45 pm.

Respectfully submitted,

Lynda Preiser, Secretary