

Summary

To maintain a welcoming environment for all, the William B. Ogden Free Library (WBOFL) expects all library users to:

- Respect each other, library staff, and library property
- Do their part to contribute to a peaceful library experience
- Follow direction from library staff members
- Follow the library code of conduct, as well as village, town, county, state, and federal laws

William B. Ogden Free Library
PO Box 298
42 Gardiner Place
Walton, NY 13856
607-865-5929

Consequences

Consequences for violation of library patron Code of Conduct include:

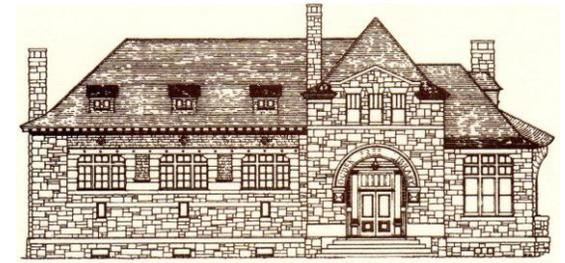
- Initial verbal warning.
- Given a copy of the Patron Code of Conduct policy.
- Direction to leave the library immediately and not to return for the rest of the day.
- Library privileges suspended for seven days.
- Library privileges suspended for thirty days.
- Library privileges suspended for up to one year.

Appeal of Suspension:

Patrons who are suspended from the library for a period exceeding one week may petition to have their suspension reviewed by the Director and the personnel committee of the Board of Trustees.

To request a review of suspension:

- The patron will write a statement including the reason for requesting an appeal.
- The patron will sign, date, provide contact information, and deliver to the Director.
- The suspension will remain in effect during the appeal process.
- The written appeal will be reviewed by the Director and the personnel committee of the Board of Trustees within one week of receiving the appeal of suspension.
- The patron will be notified in writing of the Board of Trustees' decision.



William B. Ogden Free Library

Patron Code of Conduct

The mission of the William B. Ogden Free Library is to enrich the literary and cultural lives of our community members, and to preserve the integrity of the historic structure of the library.

In fulfilling this mission, we are committed to providing a safe and positive library experience for everyone.

Section I: Disruptive or unsafe behavior

- Failing to follow the direction of a staff member.
- Creating a disturbance in any manner that interferes with people's ability to use the library or staff's ability to do their job.
- Speaking in an abusive, threatening, or harassing manner to other library users or to staff. Using profane language.
- Making threatening gestures, including prolonged staring at an individual or displaying a weapon, unwanted touching, or any behavior that could constitute assault.
- Speaking loudly, including on cell phones, or listening to music or video without headphones. Cell phone ringers should be set on silent. Sound from headphones must be inaudible to others.
- Sleeping at the public computers or on the floor. Any sleeping that is more than a brief nodding off.
- Eating anywhere other than designated areas. Beverages are allowed in cups with a lid or a cap. No food or drink is allowed while using library technology.
- Not being fully clothed including shirts and shoes.
- Allowing children under the age of eight (8) to use the library unattended.

Section II: Inappropriate or unsafe uses of space

- Blocking aisles, pathways or entrances, or otherwise preventing access to areas of the library.
- Running cables or cords across walkways, or adding power strips or extension cords to an outlet.
- Bringing amounts of personal belongings into the library beyond what fits under a chair or leaving belongings unattended.
- Displaying alcohol, marijuana, or weapons.
- Bringing an animal into the library except those defined by the library's Animals in the Library policy.
- Using restrooms for bathing or shaving.
- Riding on skateboards, scooters, or skates inside or on library grounds, or bringing bicycles inside.
- Failing to follow the Computer Use policy.
- Failing to follow the Meeting Room Use policy.

Section III: Illegal Activities

- Viewing child pornography or exposing a child to any pornography.
- Sexual misconduct, such as indecent exposure, touching, or harassing patrons or staff. Sexual acts of any type are not permitted.
- Smoking cigarettes or e-cigarettes except in outdoor spaces allowed by law, consuming alcohol or marijuana inside the library or on library grounds, possessing illegal drugs, or being intoxicated or under the influence of drugs.
- Tampering with or stealing library materials, software, equipment, or property.
- Soliciting, distributing or selling materials, or panhandling inside the library, except where permitted by policy.