

## **Mission Statement**

The mission of the William B. Ogden Free Library is to enrich the literary and cultural lives of our community members, and to preserve the integrity of the historic structure of the William B. Ogden Free Library.

## **Goals**

### **1. Provide and maintain a space that is welcoming and accessible to everyone**

Objectives:

- a. Reduce the amount of shelving and furniture to become ADA compliant
- b. Install a circulation desk that is compliant to ADA specifications
- c. Conduct a space analysis to increase circulation, improve flow, and ensure the safety and security of staff and patrons
- d. Install a fire protection (sprinkler) system for the stairway, office and boardroom
- e. Seek grant funding to replace/upgrade existing elevette to meet ADA compliance
- f. Replace furniture and study tables with pieces that are portable to increase usability of space for larger gatherings
- g. Create a plan for repairing and maintaining the facility including deep cleaning and/or replacement of flooring in high traffic areas, and regular touch-up of paint on scuffed walls
- h. Update and make improvements to the exterior grounds of the library

### **2. Provide and promote a quality collection of materials in popular formats to support the needs and interests of the community**

Objectives:

- a. Weed the collection on a regular basis to eliminate out of date and damaged materials and to provide shelving space for new items
- b. Rejuvenate juvenile and young adult collection with the purchase of popular titles, relevant topics, and series
- c. Maintain a collection of adult fiction and nonfiction materials in a variety of formats of newly published titles
- d. Increase circulation of the children's collection by moving it to a more prominent location in the library
- e. Provide and maintain wayfaring signage for easier accessibility of resources by patrons

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- f. Create physical and virtual displays of materials to pique patron awareness of the collection
- g. Sort, inventory, organize, and promote the local history collection to make the resources more accessible to staff and patrons

**3. Plan programs that assist in fulfilling the library mission for all age groups**

Objectives:

- a. Seek partnership and collaboration with other community organizations to expand library services and programs
- b. Maintain comprehensive children's and young adult programming
- c. Offer increased programs for adults

**4. Provide staff training**

Objectives:

- a. Maintain staff's knowledge in the use of informational services, materials, and current technology
- b. Support and encourage continued professional development opportunities

**5. Implement technology to assist in fulfilling the library mission**

Objectives:

- a. Create a technology replacement plan for public and staff computers
- b. Research and implement the use of equipment/technology that would enhance library processes and services

**6. Increase awareness and use of the library by the public**

Objectives:

- a. Maintain an engaging and user-friendly website and social media presence
- b. Work with Walton Central School District to promote library program attendance, by seeking outreach opportunities through classroom visits, school event attendance, and organized class visits to the library.
- c. Promote little known library services such as research center, downloadable audio and e-books, Talking Books and Braille Library, etc.
- d. Maintain a presence in the community by having the library represented at town meetings, Chamber of Commerce meetings, and other community sponsored events.

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- e. Complete the compilation of policies recommended by NYS for public libraries.  
Conduct a yearly review of said policies and make them available both physically and virtually for the staff and the public