

William B. Ogden Free Library  
Board of Trustees Meeting- Zoom  
July 28, 2020

Attending: Library Director- Heather Johnson Bus. Manager, Sheryl Edwards; Pres. Robbie Jean Rice; Members-Glenn Miller; Sandy Gregory; Rachel James; Mary Doig; Jim Haggerty; Jessica Backus-Foster; Lynda Preiser, Scribe-Kyrra Howard

Meeting was opened at 7:06PM by Pres. R. Rice.

The May meeting minutes were approved, with the correction to reflect S. Gregory as in attendance. The minutes were accepted after a motion was made by L. Preiser and seconded by G. Miller.

S. Edwards gave a brief update on the library finances, including that the Endowment Fund has gone up 12 percent and that we have received the Hanford Trust money in the amount of \$7,500, and the Wood Trust.

H. Johnson sent out her Director's report and answered questions about the report. The summer reading program has been busy. The library has been adding new patrons and is back to regular hours, with Curbside and Browsing Appointments. The sneeze shields, built by Amber Buels' husband, was discussed. It was decided that a gift certificate of \$50 from Big M, will be given to them as a Thank You gift. Heather will get it with the library credit card. Additionally, the digital archives are complete, and J. Backus-Foster will do a write-up for the Margaret Bailey donation to post on the archives. Finally, a plant stand was discussed, but the trustees decided not to have the stand here and other options were given, including the Farmer's Market.

G. Miller sent his report and mentioned that they are working on getting a new clock for the outdoor lighting system. The construction crew is down employees because of COVID unemployment, but they should be back soon.

H. Johnson sent out new policies to approve. The Local History Room Policy, which was approved after L. Preiser made a motion and J. Haggerty seconded the motion. The Circulation Policy had a motion to approve by R. James, and was seconded by L. Preiser, which was then approved. Lastly, the Collection Development Policy was approved after a motion from M. Doig, seconded by L. Preiser.

April's maternity leave was brought up, and it was decided that the Board would give her and her family a gas card from Sunoco to help with their travel to visit their doctors. L. Preiser will get a greeting card, while H. Johnson will get the gas card. L. Preiser made motion to approve this decision, which was seconded by R. James, and the motion carried.

Our next meeting will be September 22nd at 7PM.

A motion to adjourn was made by R. James and seconded by L. Preiser. The meeting ended at 7:35PM.

Respectfully submitted,  
Lynda Preiser, Secretary  
Kyrra Howard, Scribe