

William B. Ogden Free Library  
Board of Trustees Meeting- Zoom  
May 26, 2020

Attending: Library Director- Heather Johnson Bus. Manager, Sheryl Edwards; Pres. Robbie Jean Rice; Members-Glenn Miller; Kathy Harby; Jim Kane; Rachel James; Matt Chambers; Mary Doig; Jim Haggerty; Sandy Gregory, Scribe-Kyrra Howard

Meeting was opened at 7:02PM by Pres. R. Rice.

K. Howard read the previous meeting minutes. The minutes were accepted as read after a motion was made by K. Harby and seconded by M. Doig.

S. Edwards gave a brief update on the library finances, including that we have recovered some of our previous loss in the market.

H. Johnson sent out her Director's report and answered questions about the report. She responded to a question about the LFLs that Judy Wildenstein is no longer filling the little libraries. H. Johnson has been attending lots of online meetings discussing opening procedures, library policies, etc. The radio ad H. Johnson participated in was a success. H. Johnson has also been working to engage patron participation on Facebook posts.

H. Johnson and K. Howard gave an overview and demonstration of our historic newspapers website. We plan to add our logo and a brief history and acknowledgement of funds.

G. Miller sent his report and estimates approximately 2 months of work left on the current project. There has been no response about the deadline. Recently the heating ducts were connected to the vents in the entryways.

J. Haggerty gave an update on Grant Rogers. Their partnership with Music on the Delaware has provided mini Zoom concerts. The interview with the Burgin's is on the archive page.

The policy committee met and discussed new policies to approve. They include the Paid Family Leave policy, which J. Kane motioned to adopt, and was seconded by M. Doig, then approved. The Telecommuting and Quarentine Leave Policy was adopted after a motion by J. Kane and seconded by K. Harby. Then the Temporary Safety Policy requesting patrons wear masks was adopted after J. Haggerty made a motion, which was seconded by R. James. Lastly, the Reopening Plan was discussed and J. Kane made a motion to adopt the plan which was seconded by R. James.

H. Johnson discussed some additional items about reopening, including curbside pickup, the Governor's exclusion of association libraries, and the idea that staff would need a week to clean up at the library before beginning services.

The Four County Library System annual meeting is now scheduled to be online. Our next meeting will be July 26th at 7PM.

A motion to adjourn was made by K. Harby and seconded by J. Haggerty. The meeting ended at 8:13PM.

Respectfully submitted,  
Lynda Preiser, Secretary  
Kyrra Howard, Scribe