Springfield Library
P.O. Box 142, 129 County Road 29A
Springfield Center, New York 13468

Board of Trustees

Barbara LaCorte, President

Jonathan Miller, Vice-President
Martha Heneghan, Secretary
Debra Ann Miller, Treasurer
Dennis Dorn
Susan Hargrove
Jack Raitt

Minutes of Springfield Library Board Meeting for July 16, 2026.

In Attendance: Barbra LaCorte, (president) Kelly Anne Wright (Library Manager) Dennis Dorn, Jack Raitt, Debra Ann Miller(treasurer), Jonathan Miller (vice president), Susan Hargrove, Martha Heneghan (secretary)

Meeting is called to order at 7:04 pm.

No Additions to Agenda, Motion to approve by Martha H. Second by Dennis D

Approval of minutes from previous meeting of April 7, 2026, approved by Jack R, Second by Susan H.

Public Comments: Barbara L. suggested Dr. Chris Kjolhede be considered to make a presentation on invasive plants in our community possibly for the Fall. Kelly Anne W. will contact Dr. Kjolhede.

Correspondence: The library gave speaker honorariums of $35 each to OCCA and the Cornell Cooperative Extension Master Gardeners.

Treasurers Report was presented by Debra Ann Miller. Motion to approve treasurer's report: Jack R. and second by Susan H

Manager's Report is presented by Kelly Anne Wright: Kelly Anne has begun tallying number of patrons coming to the library to evaluate if there needs to be any changes to days and times the library is open.

Facebook website has been updated, and Kelly Anne is working on culling the Gmail accounts associated with the library from previous managers.

Committee reports:

Policy: no updates

Facilities and equipment: Discussion was had regarding tablet and laptop usage along with functional status of this equipment. The ownership of these items was discussed to help with donation or disposal of these items. The board is considering having a private entity run maintenance on the computers in the library to make sure all software is up to date and diagnose any possible virus involvement. Kelly Anne will follow up on the tech issues.

Finance and Fundraising: Discussion around timing of next letter of appeal to be sent and that October/November is a good time fundraising based on the positive response from this year. Thank you notes were discussed with regards to what they should include [the library is a 501 c3, along with the date of check and amount to be included in the thank you notes.] Having the thank you notes be a template with someone signing the letter as the format moving forward.

Sue H. volunteered to be the second signature on financial documents replacing Martha H. due to Martha moving soon. These changes will be made to all accounts at NBT and LSRFCU Motion made by Jonathan M. and second by Martha H.

Kelly Anne W. has arranged to have food trucks at the library tomorrow evening to promote community and improve visibility of the library.

Old Business: None

New Business: Strategic plan to be created to improve accessibility to patrons with disabilities. Kelly Anne and Jack will explore this so that we remain in compliance with 4 CL policies.

Technology as above

New Board Members: Claire Wetteman attended meeting today as a potential new board member.

Public Comments: none

Next Meeting Date: October 8th, 2026

Motion to adjourn Barbara L. Second: Sue H Adjourned 9:05 pm

Respectfully Submitted,

Martha H. Secretary

Martha Heneghan, Secretary of the Board