

**Springfield Library**  
Board of Trustees Meeting  
March 27, 2025  
Agenda

- I. Call to order and roll call of members
- II. Adoption of Agenda
- III. Approval of the January 7, 2025 minutes
- IV. Public Comments
- V. Correspondence
- VI. Treasurer's Report
- VII. Director's Report
  - a. Charter Application Update
- VIII. Committee Reports
  - a. Policy Review
    - i. Review and Adoption of Policies and Updates
    - ii. Adoption of Library Bill of Rights
    - iii. Template for Long Range Plan and Evaluation of Effectiveness
      - 1. Creation of Ad Hoc Planning Committee
  - b. Facilities and Equipment
  - c. Finance and Fundraising
  - d. Community Outreach and Engagement
    - i. Proposal to create a Friends of the Library
- IX. Old Business
  - a. Board recruitment
- X. New Business
  - a. Approval of Annual Report
  - b. Zoom Subscription through Tech Soup
- XI. Public Comments

- XII. Next meeting date
- XIII. Other Business
  - a. Executive Session re: Report of Director's Annual Performance Evaluation
- XIV. Adjournment