

Springfield Library
Board of Trustees Meeting Minutes
Worksheet

Meeting called to order by: Jonathan at 7:04 pm 01/07/2025

Present: Jonathan Miller, Debra Miller, Jack Reit, Dennis Dorn, Cheryl Zamelis, Susan Hargrove, Barbara LaCourt, Melinda Supp, Martha Heneghan
Carlyn has resigned from the board; The board accepts Carlyn's resignation.

Approval of minutes: Jack and Martha

Election of Officers for 2025:

President: Barbara LaCourt,

Vice President: Johnathan Miller

Secretary: Martha Heneghan

Treasurer: Debra Miller

Treasurer's report: No grant activity for November, A running total of funds to be used will be included in the treasurer's report.

The board gives approval to treasurer to reinvest funds in checking, savings and CD's up to \$20,000.00 without having an official board meeting.

Adoption of Budget 2025:

Approval of Budget for 2025: approved by board

Motion to approve made by Jack

Seconded: Martha

Library Manager's Report:

Items for discussion:

Library Manager Melinda Supp requests an increase in wages for Gretchen Miller to \$18/hour along with a title of Assistant Librarian. Board feels Library employees should have paid time off for Holidays when the library is to be open and snow days for the days the library is closed.

Motion made to accept Library Manger's Report made by: Barbara

Seconded by: Martha

Board Committee reports:

Construction committee continues to work on application for construction in a pared down version

Web site and social media: no progress made around issues preventing library assistants or board members to assist in updating these sites.

Events.

Fundraising: Martha and Cheryl will meet to discuss the annual appeal

Creating a Friends of the library possibly with Maria Barr as a member to help to create and grow this committee.

Charter status:

Old Business:

Board Recruitment: Maria Barr is interested, and possibly Alexis Pencar.

New Business:

Director's annual review. Board met privately to review Library Manager Barbara and Martha will meet with Library Manager to review board's review and Library Manager's self-review.

New meeting date: April 10, 2025 at 7pm
Adjournment.