

Springfield Library

Board of Trustees

Meeting Minutes

May 13, 2024

Special meeting for construction #1

- The meeting was called to order by Jonathan Miller at 7:03 PM.
- Present were: Jonathan Miller, Jack Raitt, Sue Hargrove, Dennis Dorn and Melinda Supp. In virtual attendance were Debra Miller, Barbara La Corte and Martha Heneghan.
 - Approval of previous minutes was not applicable to this special purpose meeting.
- Under “Old Business” discussion was the purpose of this meeting which was to determine applying for New York State Education Department Library Development Aid Funding.
 - The motion was made by Jonathan Miller, seconded by Sue Hargrove and passed unanimously agreed to apply for construction funding through NYSED LDA.
- Under “New Business” was the discussion of what construction projects to undertake.
 - Projects that were determined should be applied for were:
 - Ceiling Replacement with insulation and LED lighting upgrade.
 - Installation of Security Cameras
 - HVAC upgrade (heat pumps)
 - Library Entrance Rehabilitation
 - Window Replacements
 - Adult Library Side flooring replacement
- Assignments to obtain information and estimates for each project area were as follows:
 - Ceiling and Security – Jonathan Miller
 - HVAC – Dennis Dorn
 - Entrance– Sue Hargrove and Martha Heneghan
 - Flooring – Martha Heneghan
 - Windows – Jack Raitt
 - Melinda is to obtain access to the library’s NYSED LDA Portal Account.
- The date of the next meeting is To Be Determined upon obtaining estimates, not later than the first week of June 2024.
- Motion to adjourn was made by Sue Hargrove, seconded by Dennis Dorn and unanimously agreed upon.
- Adjournment was at: 8:00 PM.