

Springfield Library
Board of Trustees
October 26, 2021 Regular Meeting

MINUTES

Call to Order

The meeting was called to order by Marilyn Marshall at 7:08 p.m.

In Attendance

Present: Dennis Dorn, Marilyn Marshall, Jonathan Miller, Carlin Thompson, Cheryl Zamelis

Also Present: Hanna Conbeer

Approval of Previous Month's Meeting Minutes

- **Motion made by Cheryl to approve September 21, 2021 meeting minutes, seconded by Carlin. All in favor.**

President's Report

- Charter Update
 - Nothing to report.
- 10/18 New York State Minimum Standards Webinar
- 10/11 Town Board Meeting
 - Library Security Policy walk-through
 - Town ordered two more outside door keys for us
- Telecommunications
 - Vonage fax @ \$14.95/month
 - Need to connect to phone line
 - Decided to table for future review

Financial Report

- 2021 October Budget vs Actual
 - **Motion made by Dennis to accept the 2021 September Budget vs Actual report, seconded by Cheryl. All in favor.**
- Springfield Library Income & Expense Projection
- Town of Springfield will give us \$15,000 in 2022
- 2021 October Budget vs Actual
 - **Motion made by Jonathan to submit the 4CLS Cost of Services with selections, seconded by Cheryl. All in favor.**

- Springfield Fire Department Annual Appeal
 - **Motion made by Carlin to donate \$50.00 to the Springfield Fire Department, seconded by Cheryl. All in favor.**

Manager's Report

- Broadband Meeting Update
- Hyde Hall Partnership
- Springfield Spring Cleaning event planning for next April

Please see the attached Manager's Report for library statistics.

Next Two Meetings

- Wednesday, November 17, 2021 at 7:00 p.m.
- Wednesday, December 15, 2021 at 7:00 p.m.

Meeting Adjourned

Meeting adjourned at 8:33 p.m.

- **Motion made by Carlin to adjourn the meeting, seconded by Dennis. All in favor.**

Minutes recorded and submitted by Carlin Thompson.