

Springfield Library
Board of Trustees
September 21, 2021 Quarterly Meeting

MINUTES

Call to Order

The meeting was called to order by Marilyn Marshall at 7:47 p.m.

In Attendance

Present: Dennis Dorn, Marilyn Marshall, Jonathan Miller, Carlin Thompson, Cheryl Zamelis

Also Present: Hanna Conbeer

Approval of Previous Month's Meeting Minutes

- **Motion made by Carlin to approve July 14, 2021 Meeting Minutes with changes, seconded by Cheryl. All in favor.**

President's Report

- Board Secretary
 - **Motion made by Cheryl to elect Carlin Thompson as the new secretary, seconded by Dennis. All in favor.**
- Trustee Terms
 - Marilyn is the only one whose term is expiring and she will remain on the board
- Telecommunications
 - An attempt to get a quote for a phone line from Spectrum failed
 - eFAX, an online faxing subscription requiring a new telephone line

Financial Report

- 2021 September Budget vs Actual
 - **Motion made by Cheryl to accept the 2021 September Budget vs Actual report, seconded by Carlin. All in favor.**
- Springfield Library Income & Expense Projection
- Town of Springfield \$15,000 Support
 - **Motion made by Dennis to ask the town to increase their contribution to the library from \$15,000 to \$20,000 in 2022 , seconded by Jonathan. All in favor.**
 - After the school vote, whether we win or not, we will meet with the town supervisor to discuss the future relationship between the town and the library.

Financial Report (Cont'd)

- Bank Signatures
 - **Motion made by Dennis to approve Marilyn Marshall and Cheryl Zamelis to be signers and Rebecca Fitzgerald to be removed as a signer on the following accounts, seconded by Cheryl. All in favor.**
 - NBT Bank two checking accounts and one savings account
 - Bank of Cooperstown Certificate of Deposit
 - Ameriprise Bond Fund
- 2021 Annual Appeal Update
 - Leveled out at \$5,185.00

Manager's Report

Please see the Manager's Report

Next Meeting

- Tuesday, October 26, 2021 at 7:00 p.m.

Meeting Adjourned

Meeting adjourned at 8:30 p.m.

- **Motion made by Cheryl to adjourn the meeting, seconded by Carlin. All in favor.**

Minutes recorded and submitted by Carlin Thompson.