

# *Springfield Library*

## Board of Trustees

June 15, 2021 Regular Meeting

### MINUTES

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#### **Call to Order**

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The meeting was called to order by Marilyn Marshall at 7:04 p.m.

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#### **In Attendance**

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**Present:** Megan Culbert, Dennis Dorn, Rebecca Fitzgerald, Marilyn Marshall, Jonathan Miller, Cheryl Zamelis

**Also Present:** Hanna Conbeer

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#### **Meeting with Cherry Valley Memorial Library Board President**

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Kick off of discussion about the 2022 school vote.

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#### **Approval of Previous Month's Meeting Minutes**

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- **Motion by Megan to approve the May 15, 2021 Meeting Minutes, seconded by Rebecca. All in favor.**

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#### **President's Report**

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- The Board needs a new secretary
- We need new board members
  - Jordan Clements Resignation from the Board
- Charter Update
  - Getting close; Steve Bachman is aiming for an absolute charter; will work board member range (5-9) into it in place of 9-member requirement
- 6/14 Town Board Meeting
  - Informed board of new hours and upcoming programs
  - Asked for two more front door keys
  - Still want their meeting minutes on our web page; Ashley Sikkema is now in charge of the town web page and will work with us
  - The county is in charge of highway signs; talk to Rich Bremer in the Highway Department about putting up signs for the library: (607) 547-0537, brimmerr@otsegocounty.com
  - The Town has offered to put security cameras in the library

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## Financial Report

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- 2021 June Budget vs Actual
- 2021 Income & Expense Projection
- Book Sale Donations: \$227.70
- 2021 Annual Appeal Update: 65 donations totaling \$3,825 – 7.7% return
- 2021 Annual Appeal Draft Thank You Letter

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## Manager's Report

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- June Program Update
- Please see Manager's Report.

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## Next Meeting

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- Tuesday, July 13, 2021 at 7:00 p.m.

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## Meeting Adjourned

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Meeting adjourned at 8:27 p.m.

- **Motion made by Cheryl to adjourn the meeting, seconded by Jonathan. All in favor.**

Minutes recorded and submitted by Marilyn Marshall.