

Springfield Library

Board of Trustees

January 9, 2020 Quarterly Meeting

MINUTES

Call to Order: 7:08 p.m.

Members Present: Jordan Clements Rebecca Fitzgerald, John Marchev, Marilyn Marshall, Jonathan Miller, Cheryl Zamelis

Also Present: Echo Weller

- **Motion made by Jonathan to approve the December 12, 2019 minutes, seconded by John. All in favor.**

President's Report

- School Vote Update
 - Hold up is Cherry Valley Library- Steve is on it and will keep us updated
 - NYS Minimum Standards Requirement Handout has particular lines circled- these are ones we need to work on and continue working on
- Springfield Library- Teen Program Policy
 - Please read over and review the policy so that it can be discussed at the next meeting
 - Need support to provide dinner for the teens:- the program runs 4 p.m.-8 p.m. on Thursdays.

Financial Report

- Reviewed 2019 NBT Checking Account Reconciliation
- Springfield Library 2019 Budget vs Actual
 - This will allow us to compare our 2020 Budget to the previous year easier
- Bank of Cooperstown CD amount of \$15,187.06 auto renews on 1/26/2020 at ~1.5%
 - If we change it to a 5-year CD, it will be 2% interest
 - **Motion made by Rebecca to cash out the Bank of Cooperstown CD (\$15,187.06), seconded by Cheryl. All in favor.**
 - Echo will get a quote for computer prices/options from 4CLS.
 - **Motion made by Jordan to use proceeds from CD cash out for a new desktop computer, seconded by Jonathan. All in favor.**
- 2020 Budget
 - **Motion made by Jordan to approve the 2020 budget, seconded by Cheryl. All in favor.**

Director's Report

- 2019 Library Accomplishments
- 2019 Library Directors Evaluation
- Echo's goals
 - Community Programming: increase it
 - Improve Technology
- Echo asks Board Members to write down ideas for programs, which she will try to implement
- 2019 Library Statistics
 - Stats make Annual Report easier
 - 2019 patron visits 4,470

Next Meeting: Thursday, February 20, 2020 at 7:00 p.m.

- **Motion made by Cheryl to adjourn meeting, seconded by John. All in favor.**

Meeting Adjourned: 8:01 p.m.

Minutes recorded and submitted by Rebecca Fitzgerald.