

Springfield Library
Board of Trustees
October 24, 2019 Quarterly Meeting

MINUTES

Call to Order: 7:15 p.m.

Members Present: Dennis Dorn, Rebecca FitzGerald, John Marchev, Marilyn Marshall, Jon Miller

Also Present: Echo Weller

- **Motion made by Jonathan to approve the September 5, 2019 minutes, seconded by Dennis. All in favor.**
- **Motion made by Jonathan to remove Michelle Senif from the Bank of Cooperstown accounts and add Marilyn Marshall and Rebecca FitzGerald, seconded by Dennis. All in favor.**

President's Report

- Board of Trustees
 - Cheryl and Jim's terms are up December 2019. Tabled until our next meeting to discuss it further with them as they are not present at tonight's meeting.
- Proposed Contracts Committee handout
 - Marilyn asked for help from Jordan and Jonathan.
 - Insurance is ~\$900/year
- School vote
 - We will be ready by March 2020

Financial Report

- 2019 Q3 Budget vs. Actual
 - We will be reviewing our Amazon Prime membership to see if it is worth keeping
- Town of Springfield Monthly Payment
 - Check amount for month of July was short. Followed up with the Town about the missing amount and was told it was taken out to cover the "stop check" fee incurred due to issues with mailing.
- Owe 4CLS \$4,127
 - Amount is correct and has been verified by invoices
 - **Motion made by Rebecca to pay the 2019 4CLS fees, seconded by John. All in favor.**
- 2020 4CLS cost sheet
 - Will talk to Steve Bachman about a payment schedule
- 125th Anniversary coming up next year: fundraising opportunity
 - Mutual fundraising with the Town

Director's Report

- Library clutter
 - Need to downsize
 - Pressure from Town to clean it up
 - Boy Scout storage unit?
 - Book Donation Policy: possible options to consider
 - Limit to one day each month, where we can approve or deny the donations
- Rambling Ryans
 - Teenage group that comes every Thursday after school from 3-8 pm
 - 10 Kid limit
 - The group spoke to the Library Board and listed things they liked about the program
 - Like a place to hang with friends in a quiet place
 - Inclusive
 - Movies & Food
 - Homework help
 - They wrote a list of some things they would like for the program
 - Seating options (such as bean bags)
 - Echo is applying for an Early Literacy Grant for \$3,000 to purchase items for this program
 - Included is a list of the items she would like to purchase
 - Collaboration with other agencies/organizations for programs for the teens
 - Looking for volunteers to help
 - Each teen does 15 minutes of community service every week
- Need new library assistant: One of our assistants will be leaving on maternity soon

Next Meeting: Thursday, November 14, 2019 at 7:00 p.m.

- **Motion made by Dennis to adjourn the meeting, seconded by Jonathan. All in favor.**

Meeting Adjourned: 8:45 p.m.

Minutes recorded and submitted by Rebecca Fitzgerald.