

Springfield Library

Board of Trustees

May 23, 2019 Regular Meeting

MINUTES

Call to Order: 7:10 p.m.

Members Present: Jordan Clements, Dennis Dorn, Rebecca Fitzgerald, Athena Hopkins, Marilyn Marshall, Cheryl Zamelis

Also Present: Echo Weller

President's Report

- Charter Application
 - Application is finished and will be submitted in the upcoming week
- Break-in Attempt Update
 - Haven't heard back from the State Trooper. Echo will contact him.
- Policy
 - Emergency Procedure
 - Additional page added regarding property damage incidents
- Technology Plan
 - Have homework done before computer person can come for technology plan

Financial Report

- Budget
 - Jordan will write a budget but needs to talk to Michelle
- Fine Free- Stipulations?
 - Track fines over the next month to decide if we should go fine free for good.

Director's Report

- Walton Library gave five boxes of kids' books; Echo can go back for more
- Gretchen Miller as a potential substitute for Library
- Echo would like to apply for a selection of grants throughout the year and could use help
- Submitted a \$4,000 grant application to Dollar General
- Otsego County Soil and Water Conservation grant came through to raise money by setting up recycling at the Springfield town dump

Next Meeting: July 22, 2019 at 6:30 p.m.

- **Motion made by Rebecca to adjourn the meeting, seconded by Cheryl. All in favor.**

Meeting Adjourned: 8:40 p.m.

Minutes recorded and submitted by Rebecca Fitzgerald.