*Springfield Library*

Manager’s Report

February 2023

Presented to the Board of Directors by Hanna Conbeer, Library Manager

## Community Collaborations

Continuing to connect with Elizabeth and exchange materials to use in the Amish classroom. She has given the feedback that her students have been reading more and that they were very enthusiastic about the science activities.

I am continuing to collaborate with Colin Havener from Hyde Hall to provide a virtual storytime. Videos are available on Youtube under Hyde Hall NY. Their username on Youtube is: @hydehallcooperstownny1566.

## Four County Library System Meetings

**Directors Meeting January 12, 2022:** Directors discussed issues the NYS was fixing in the Annual Report software, how to deal with patrons who want to talk politics in the library, advocacy day, creating a 4CLS directory of libraries, upcoming book repair workshops, and the challenged book club.

## Fundraising and Grants

**Submitted:**

* *Stewart's Holiday Match* - Submitted for $2,000 for Summer Reading program.
* *Community Foundation of South Central New York Small Grants*: Submitted for $2,000 for Adult Education Programming June-August.

## Statistics

### E-Book Circulation

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Month | 2021 | | 2022 | | | 2023 | | |
|  | Ebooks | Audiobooks | Ebooks | Audiobooks | Magazines | Ebooks | Audiobooks | Magazines |
| January | 6 | 4 | 14 | 12 |  | 10 | 9 |  |
| February | 9 | 6 | 7 | 18 |  | 5 | 10 | 5 |
| March | 4 | 8 | 10 | 8 |  |  |  |  |
| April | 5 | 6 | 6 | 10 |  |  |  |  |
| May | 7 | 8 | 4 | 3 |  |  |  |  |
| June | 13 | 4 | 11 | 2 |  |  |  |  |
| July | 13 | 3 | 13 | 11 |  |  |  |  |
| August | 3 | 1 | 5 | 11 |  |  |  |  |
| September | 5 | 0 | 11 | 11 | 1 |  |  |  |
| October | 10 | 0 | 8 | 18 | 1 |  |  |  |
| November | 16 | 11 | 14 | 12 | 3 |  |  |  |
| December | 13 | 11 | 1 | 11 |  |  |  |  |

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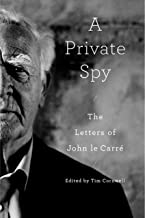
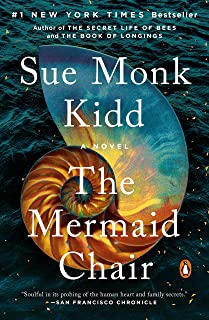
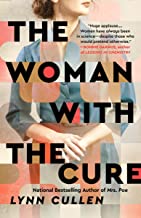
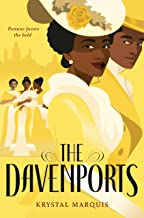
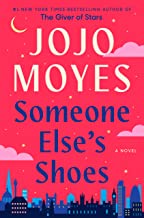
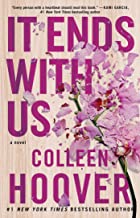
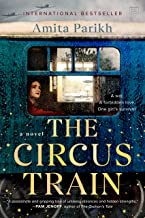
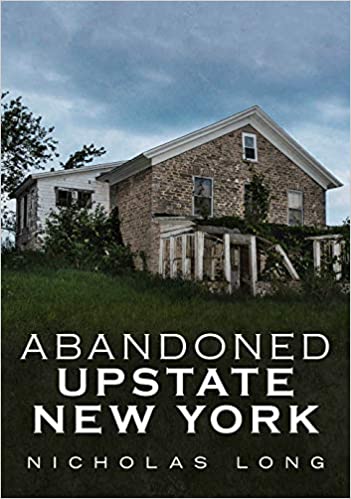
### Visitors, Circulation, Reference Questions, Hours

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Visitors** | | | **Circulation** | | | **Reference Questions** | | | **Hours Open** | | | | | |
| **Month** | 2021 | **2022** | **2023** | 2021 | **2022** | **2023** | 2021 | **2022** | 2023 | 2021  Open | 2021  Closed | **2022 Open** | **2022**  **Closed** | **2023 Open** | **2023 Closed** |
| **January** | 24 | 209 | **192** | 169 | 440 | **481** | 5 | 35 | 33 | 14 |  | 83 | 3- Holiday | **82** |  |
| **February** | 46 | 277 | **200** | 354 | 645 | **517** | 9 | 37 | 29 | 16 |  | 81 |  | **80** |  |
| **March** | 42 | 287 |  | 439 | 585 |  | 7 | 66 |  | 16 |  | 100 |  |  |  |
| **April** | 52 | 197 |  | 500 | 379 |  | 3 | 52 |  | 18 |  | 83 |  |  |  |
| **May** | 88 | 207 |  | 270 | 501 |  | 8 | 24 |  | 18 |  | 82 |  |  |  |
| **June** | 188 | 250 |  | 297 | 512 |  | 34 | 52 |  | 96 |  | 95 |  |  |  |
| **July** | 203 | 313 |  | 359 | 560 |  | 61 | 65 |  | 93 |  | 83 |  |  |  |
| **August** | 134 | 301 |  | 402 | 645 |  | 27 | 42 |  | 82 |  | 92 |  |  |  |
| **September** | 171 | 215 |  | 522 | 511 |  | 18 | 31 |  | 95 |  | 88 |  |  |  |
| **October** | 195 | 274 |  | 535 | 532 |  | 14 | 23 |  | 83 |  | 84 |  |  |  |
| **November** | 142 | 204 |  | 512 | 566 |  | 27 | 25 |  | 68 | 14 – Holiday | 83 | 7 - Holiday |  |  |
| **December** | 219 | 265 |  | 496 | 534 |  | 20 | 26 |  | 92 | 3- Holiday | 84 | 6 - Holidays |  |  |

## New Library Card Registrations, Volunteers, Book Purchases, Grant Expenditures

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **New library cards registered:** | **Volunteers and Hours:** | **Amount Purchased from Book Fund:** | **Book Fund Remaining:** | **Grant Money Spent:** |
| January | 4 | 3 Volunteers  6 Hours | $127.38 | $1,372.62 | $43.41 – Community Foundation of Otsego County COVID Relief Fund |
| February | 0 | 2 volunteers  3 hours | $156.82 | $1,215.80 |  |

New Books Purchased with Book Funds:



Programming:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Program | Type of Program | Attendance Adults | Attendance Children 0-5 | Attendance Children 6-11 | Attendance Youth 12-18 |
| Wednesday February 1 | Storytime | Child 0-5 | 3 | 10 | 5 |  |
| Thursday February 2 | Maker Club | Adult | 0 |  |  |  |
| Saturday February 4 | Lego Club | Child All Ages | 0 |  |  |  |
| Tuesday February 7 | Money For Kids | Child All Ages | 0 |  |  |  |
| Wednesday February 8 | Storytime | Child 0-5 | 3 | 7 | 4 |  |
| Thursday February 9 | Family Genealogy | Adult | 2 |  |  |  |
| Saturday February 11 | Polar Bear Puppet Craft | Child All Ages | 1 | 2 | 2 |  |
| Tuesday February 14 | Kids Craft | Child All Ages | 0 |  |  |  |
| Wednesday February 15 | Storytime | Child 0-5 | 2 | 2 |  |  |
| Saturday February 18 | Kindness Bookmark Craft | Child All Ages | 0 | 1 | 1 |  |
| Tuesday February 21 | Writers Group | Adult | 2 |  |  |  |
| Wednesday, February 22 | Homeschool Group | Child All Ages | 4 | 5 | 5 |  |
| Thursday, February 23 | Book to Movie Club: Hidden Figures | Adult | 0 |  |  |  |
| Saturday, February 25 | Cherry Tree Craft | Child All Ages | 0 |  |  |  |
| Tuesday, February 28 | Kids Craft | Child All Ages | 0 |  |  |  |
| January Totals | 17 Programs | 3 Child 0-5  8 Child All Ages  6 Adult | 20 Adults Attended | 27 Children 0-5 attended | 17 Children 6-11 attended | 0 Youth 12-18 attended |