*Springfield Library*

Manager’s Report

January 2023

Presented to the Board of Directors by Hanna Conbeer, Library Manager

## Community Collaborations

I connected with Elizabeth Stutzman, the schoolteacher for the Amish school. She borrowed the first round of elementary school supplies and books for use in their classroom. We have set up a routine drop-off/pick up of materials on the third Wednesday of each month. I promoted our services to the general Amish community through this connection and have seen 6 Amish visit the library this past month. I am hopeful that this will continue to grow our outreach.

I am continuing to collaborate with Colin Havener from Hyde Hall to provide a virtual storytime. Videos are available on Youtube under Hyde Hall NY. Their username on Youtube is: @hydehallcooperstownny1566.

## Four County Library System Meetings

**Directors Meeting January 12, 2022:** Directors discussed the NYS Annual Report, trustee training workshops, advocacy day, notes from the field including Sidney looking for a new director, BCPL getting a new website and new assistant director, paying staff for organizing bookclubs, 4CLS will be contacting emergency services so that they can contact libraries in event of emergency.

## Fundraising and Grants

**Submitted:**

* *Stewart's Holiday Match* - Submitted for $2,000 for Summer Reading program.
* *Community Foundation of South Central New York Small Grants*: Submitted for $2,000 for Adult Education Programming June-August.

## Statistics

### E-Book Circulation

|  |  |  |  |
| --- | --- | --- | --- |
| Month  | 2021 | 2022 | 2023 |
|  | Ebooks | Audiobooks | Ebooks | Audiobooks | Magazines | Ebooks | Audiobooks | Magazines |
| January  | 6 | 4 | 14 | 12 |  | 10 | 9 |  |
| February  | 9 | 6 | 7 | 18 |  |  |  |  |
| March  | 4 | 8 | 10 | 8 |  |  |  |  |
| April  | 5 | 6 | 6 | 10 |  |  |  |  |
| May  | 7 | 8 | 4 | 3 |  |  |  |  |
| June  | 13 | 4 | 11 | 2 |  |  |  |  |
| July  | 13 | 3 | 13 | 11 |  |  |  |  |
| August  | 3 | 1 | 5 | 11 |  |  |  |  |
| September  | 5 | 0 | 11 | 11 | 1 |  |  |  |
| October  | 10 | 0 | 8 | 18 | 1 |  |  |  |
| November  | 16 | 11 | 14 | 12 | 3 |  |  |  |
| December  | 13 | 11 | 1 | 11 |  |  |  |  |

###

### Visitors, Circulation, Reference Questions, Hours

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Visitors** | **Circulation** | **Reference Questions** | **Hours Open**  |
| **Month**  | 2021 | **2022** | **2023** | 2021 | **2022** | **2023** | 2021 | **2022** | 2023 | 2021 Open | 2021 Closed | **2022 Open** | **2022** **Closed** | **2023 Open** | **2023 Closed** |
| **January**  | 24 | 209 | **192** | 169 | 440 | **481** | 5 | 35 | 33 | 14 |  | 83 | 3- Holiday | **82** |  |
| **February**  | 46 | 277 |  | 354 | 645 | **517** | 9 | 37 |  | 16 |  | 81 |  |  |  |
| **March**  | 42 | 287 |  | 439 | 585 |  | 7 | 66 |  | 16 |  | 100 |  |  |  |
| **April**  | 52 | 197 |  | 500 | 379 |  | 3 | 52 |  | 18 |  | 83 |  |  |  |
| **May**  | 88 | 207 |  | 270 | 501 |  | 8 | 24 |  | 18 |  | 82 |  |  |  |
| **June**  | 188 | 250 |  | 297 | 512 |  | 34 | 52 |  | 96 |  | 95 |  |  |  |
| **July**  | 203 | 313 |  | 359 | 560 |  | 61 | 65 |  | 93 |  | 83 |  |  |  |
| **August**  | 134 | 301 |  | 402 | 645 |  | 27 | 42 |  | 82 |  | 92 |  |  |  |
| **September**  | 171 | 215 |  | 522 | 511 |  | 18 | 31 |  | 95 |  | 88 |  |  |  |
| **October**  | 195 | 274 |  | 535 | 532 |  | 14 | 23 |  | 83 |  | 84 |  |  |  |
| **November**  | 142 | 204 |  | 512 | 566 |  | 27 | 25 |  | 68 | 14 – Holiday | 83 | 7 - Holiday |  |  |
| **December**  | 219 | 265 |  | 496 | 534 |  | 20 | 26 |  | 92 | 3- Holiday | 84 | 6 - Holidays |  |  |

## New Library Card Registrations, Volunteers, Book Purchases, Grant Expenditures

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **New library cards registered:** | **Volunteers and Hours:**  | **Amount Purchased from Book Fund:**  | **Book Fund Remaining:**  | **Grant Money Spent:**  |
| January  | 4 | 3 Volunteers6 Hours | $127.38 | $1,372.62 | $43.41 – Community Foundation of Otsego County COVID Relief Fund  |

**New Books from Donations:**



**New Books Purchased with Book Funds:**



“Cornbread Mafia” and “Deep Nutrition” were purchased as a result of two different patron requests.

### Programming

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Program | Type of Program | Attendance Adults | Attendance Children 0-5 | Attendance Children 6-11 | Attendance Youth 12-18 |
| Tuesday, January 3 | Kids Create Club | Child All Ages  | 2 | 3 | 3 |  |
| Wednesday, January 4 | Storytime | Child 0-5 | 3 | 3 | 2 |  |
| Thursday, January 5 | Art Club | Adult  | 3 |  |  |  |
| Saturday, January 7 | Lego Club | Child All Ages | 0 |  |  |  |
| Tuesday, January 10 | Writers Group | Adult | 2 |  |  |  |
| Wednesday, January 11 | Storytime | Child 0-5 | 2 | 6 |  |  |
| Saturday, January 14 | Puzzle Swap | Adult  | 5 |  |  |  |
| Wednesday, January 18 | Springfield Reads/Storytime | Child 0-5 | 1 | 3 | 2 |  |
| Thursday, January 19 | Art Club  | Adult  | 0 |  |  |  |
| Friday, January 20 | Book Club | Adult | 10 |  |  |  |
| Tuesday, January 24 | Money for Kids Club  | Child All Ages | 1 |  | 2 |  |
| Wednesday, January 25 | Homeschool Storytime | Child All Ages  | 6 | 6 | 13 |  |
| Tuesday, January 31 | Kids Create Club | Child All Ages  | 2 |  | 3 |  |
| January Totals | 14 Programs | 3 Child 0-56 Child All Ages5 Adult |  37 Adults Attended |  21 Children 0-5 attended | 25 Children 6-11 attended | 0 Youth 12-18 attended |