

*Springfield Library*  
Reimbursement Request  
General Purchases

*Please staple the receipt(s) to this form.*

<b>Requested By:</b>	
<b>Date:</b>	
<b>Checking Account:</b>	<input type="checkbox"/> Operations Account (5062) <input type="checkbox"/> Grants Account (5586) Grant Name: _____
<b>Vendor:</b>	
<b>Budget Category:</b>	
<b>Amount:</b>	