*Springfield Library*

Manager’s Report

October 2022

Presented to the Board of Directors by Hanna Conbeer, Library Manager

**Visitor Statistics**  **Circulation Statistics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Month | 2019 | 2020 | 2021 | 2022 |
| January | 515 | 296 | 24 | 209 |
| February | 284 | 126 | 46 | 277 |
| March | 332 | 119 | 42 | 287 |
| April | 394 | 0 | 52 | 197 |
| May | 334 | 0 | 88 | 207 |
| June | 398 | 0 | 188 | 250 |
| July | 606 | 0 | 203 | 313 |
| August | 397 | 27 | 134 | 301 |
| September | 284 | 14 | 171 | 215 |
| October | 326 | 18 | 195 | 274 |
| November | 293 | 10 | 142 |  |
| December | ? | 11 | 219 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Month | 2018 | 2019 | 2020 | 2021 | 2022 |
| January | 1,405 | 971 | 659 | 501 | 1,321 |
| February | 1,244 | 690 | 583 | 1,311 | 1,674 |
| March | 1,138 | 640 | 333 | 1,711 | 1,793 |
| April | 1,324 | 758 | 3 | 1,535 | 1,252 |
| May | 1,202 | 820 | 7 | 1,180 | 1,374 |
| June | 1,255 | 720 | 58 | 1,211 | 1,664 |
| July | 1,331 | 690 | 50 | 1,219 | 1,405 |
| August | 1,461 | 431 | 241 | 1,363 | 1,727 |
| September | 1,267 | 687 | 164 | 1,576 | 1,428 |
| October | 1,245 | 523 | 314 | 1,731 | 1,455 |
| November | 842 | 882 | 232 | 1,513 |  |
| December | 717 | 444 | 197 | 1,498 |  |

### **E-Book Circulation Statistics**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Month | 2019 | | 2020 | | 2021 | | 2022 | | |
|  | Ebooks | Audiobooks | Ebooks | Audiobooks | Ebooks | Audiobooks | Ebooks | Audiobooks | Magazines |
| January | 14 | 7 | 2 | 16 | 6 | 4 | 14 | 12 |  |
| February | 35 | 14 | 2 | 15 | 9 | 6 | 7 | 18 |  |
| March | 21 | 13 | 12 | 17 | 4 | 8 | 10 | 8 |  |
| April | 21 | 19 | 10 | 11 | 5 | 6 | 6 | 10 |  |
| May | 15 | 5 | 10 | 7 | 7 | 8 | 4 | 3 |  |
| June | 10 | 8 | 8 | 14 | 13 | 4 | 11 | 2 |  |
| July | 9 | 3 | 10 | 14 | 13 | 3 | 13 | 11 |  |
| August | 16 | 5 | 15 | 12 | 3 | 1 | 5 | 11 |  |
| September | 9 | 10 | 5 | 6 | 5 | 0 | 11 | 11 | 1 |
| October | 6 | 6 | 17 | 10 | 10 | 0 | 8 | 18 | 1 |
| November | 8 | 10 | 8 | 26 | 16 | 11 |  |  |  |
| December | 3 | 9 | 8 | 22 | 13 | 11 |  |  |  |

## Programming

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Date | Program | Adult/Child/Youth | Attendance Adults | Attendance Children 0-5 | Attendance Children 6-11 | Attendance Youth 12-18 |
| Saturday October 1 | Lego Club | Child All Ages |  |  |  |  |
|  | Rock Painting | Child All Ages | 5 | 3 | 3 |  |
| Wednesday, October 5 | Storytime | Child 0-5 | 3 | 7 | 5 |  |
| Wednesday, October 12 | Storytime | Child 0-5 | 3 | 7 | 5 |  |
| Tuesday, October 18 | Writers Group | Adult | 4 |  |  |  |
| Wednesday, October 19 | Homeschool Group Storytime/Springfield Reads | Child All Ages | 15 | 12 | 11 |  |
| Thursday, October 20 | Art Club | Adult | 3 |  |  |  |
| Friday, October 21 | Book Club | Adult | 10 |  |  |  |
| Wednesday, October 26 | Storytime | Child 0-5 | 4 | 9 | 4 |  |
| Saturday, October 29 | Gardening for Kids – Planting Bulbs | Child All Ages | 4 | 1 | 1 |  |
|  |  |  |  |  |  |  |
| Totals | 10 Programs | Child 0-5  4 Child All Ages  3 Adult  0 Young Adult | 51 Adults Attended | Children 0-5 attended | Children 6-11 attended | Youth 12-18 attended |

## Community Collaborations

The library partnered with the Otsego County Master Gardeners of the Cornell Cooperative Extension to host two gardening-related programs.

Painting Rock Flower Markers, Saturday, October 5, 2022: 11 attendees, 6 children.

Planting Bulbs: Saturday, October 29, 2022: 6 attendees, 4 adults, 2 children.

The library received the outreach grant from Four County Library System to outreach to the Amish, for $2,000. These monies will be used to put together topic-specific educational bags with materials that the local schoolteachers can use in their classrooms. As part of the check-out of the bags, I will be coordinating drop-off of books that they have ordered, with a flier to go home with the children promoting library use for the adults in their community. I am hopeful this will spark additional use of the library by our Amish community members.

## Fundraising and Grants

### Submitted:

* *Stewart's Holiday Match* - Submitted for $2,000. $1,500 was written for purchasing materials for a math and science tutoring center/makerspace area in the library. $500 was written for the Summer Reading program. **Received $1,250**
* *Community Foundation of Otsego County, NY Advocates for Springfield Fund*: Submitted for $500, to coordinate programming between local institutions at the library during the early Fall 2022. **Received $500**.
* *NYS Construction Aid Grant*: Submitted Intent form for $18,300 to purchase new blinds, new flooring, and ceiling tiles. Received an acceptance from 4CLS to make the full application, due September 9. *(Decided not to pursue due to limitations with the grant for all of the upgrades we need to make.)*
* *FCLS Outreach Grant*- Submitted for $2,000 for outreach materials for Amish community, in connection with and coordination with Elizabeth Stutzman, local Amish schoolteacher. The funds will purchase materials to be checked out and used with the schoolchildren, if awarded. **Received $2,000**.

## Four County Library System Meetings:

Directors Meeting October 13, 2022: Directors discussed a system-wide library road trip for patrons to participate in this upcoming Summer, July 1- September 2. There will be passports, stamps, and prizes. 4CLS is organizing a speaker for preparing a whistleblower policy and will announce the date when they have one.