*Springfield Library*

Manager’s Report

October 2021

Presented to the Board of Directors by Hanna Conbeer, Library Director

**Patron Statistics: Number of people who visited the library**.

|  |  |  |  |
| --- | --- | --- | --- |
| Month | 2019 | 2020 | 2021 |
| January | 515 | 296 | 24 |
| February | 284 | 126 | 46 |
| March | 332 | 119 | 42 |
| April | 394 | 0 | 52 |
| May | 334 | 0 | 88 |
| June | 398 | 0 | 188 |
| July | 606 | 0 | 203 |
| August | 397 | 27 | 134 |
| September | 284 | 14 | 171 |
| October | 326 | 18 |  |
| November | 293 | 10 |  |
| December | ? | 11 |  |

### **Circulation Statistics**

**Total Circulation of Circuit DVD’s: 51**

**Total Circulation of Circuit Large Print Collection: 23**

|  |  |  |
| --- | --- | --- |
| Month | 2020 | 2021 |
| January |  | 102 |
| February |  | 255 |
| March |  | 267 |
| April |  | 288 |
| May |  | 203 |
| June |  | 205 |
| July |  | 304 |
| August |  | 337 |
| September |  | 358 |
| October | 60 |  |
| November | 23 |  |
| December | 20 |  |

### **E-book Circulation Statistics**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Month | 2019 | | 2020 | | 2021 | |
|  | Ebooks | Audiobooks | Ebooks | Audiobooks | Ebooks | Audiobooks |
| January | 14 | 7 | 2 | 16 | 6 | 4 |
| February | 35 | 14 | 2 | 15 | 9 | 6 |
| March | 21 | 13 | 12 | 17 | 4 | 8 |
| April | 21 | 19 | 10 | 11 | 5 | 6 |
| May | 15 | 5 | 10 | 7 | 7 | 8 |
| June | 10 | 8 | 8 | 14 | 13 | 4 |
| July | 9 | 3 | 10 | 14 | 13 | 3 |
| August | 16 | 5 | 15 | 12 | 3 | 1 |
| September | 9 | 10 | 5 | 6 | 5 | 0 |
| October | 6 | 6 | 17 | 10 |  |  |
| November | 8 | 10 | 8 | 26 |  |  |
| December | 3 | 9 | 8 | 22 |  |  |

## Programming

**Little Library Learners Storytime: Thursdays at 10AM**

September had two attended Storytime programs, each with I family: 9/1, attendance 3 & 9/8, attendance 2

**September Programs:**

**September 3:** Writers Group Meeting: **4 people attended**

**September 11:** Lego Club: **3 children and 2 adults attended this program.**

**September 16:** Terry Berkson Local Author Lecture: **16 attendees**

**September 24:** Book Club: **7 attendees**

**September 25:** Family “If You Give” Cooking Class: **3 adults and 4 children**

## Community Collaborations

Our Community Conversation on Broadband Internet went well. We had 40 members of the community attend, as well as Senator Oberacker, Assemblyman Miller, and Chief of Staff for Assemblyman Salka, Isaac Smith. There was a positive exchange between the community and the representatives. They encouraged all to reach out to their offices and noted that they will be taking the concerns to Albany. A press release of the results of the meeting went out to local newspapers. I contacted Rep. Delgado’s office to try to arrange a follow up meeting in January or February of next year.

I was able to attend the Assembly for the Elementary School via Zoom on Friday, Sept. 24. I gave a presentation for our children’s activities. Prior to that date, I dropped off fliers with library card applications, which the school librarian handed out. We have had 7 applications returned with new students signing up for a library card. I’ve seen an increase in family patronage at the library since that event.

Colin Havener from Hyde Hall and I filmed our first virtual storytime in September. He edited the youtube video, which is available online at: <https://youtu.be/Sjk5VZO3-Wo>. We’ve begun marketing the in-person filming date for October and will continue to get new readers and attendees.

## Fundraising and Grants

### Submitted:

* *Community Foundation of South Central New York*: Submitted for $1,500, for a series of 4 programs in connection with the Springfield Historical Society for June to celebrate the library’s 125th anniversary. Received.
* *Association of Rural and Small Libraries LTC Grant -* $3,000 to host a conversation in our Town about updating our internet service or bringing in a Fiber company to accelerate internet speeds for residences and businesses. Received.
* *Community Foundation of Otsego County COVID-19 Relief Fund -* $2,549 for two new laptops for the public to use and a Zoom subscription. Received.
* *Stewart's Holiday Match* - Submitted for $2,000. $1,000 was written for new children’s books to support the Amish outreach (and for all community families). $1,000 was written for the Summer Reading program. Received.
* *WGY Christmas Wish* - Submitted for $2,000, half of which was for the Summer Reading program and half of which was for educational library programs in the future.
* *Dollar General Summer Reading* - $1,473 for Summer Reading, to tutor children in reading in order to increase their reading skills. Declined this year.
* *Early Literacy Grant through 4CLS:* $1,400 for an early literacy reading center at the library and Family Literacy nights through the Winter and Spring.

### Accepted Grants:

The Springfield Library was awarded the following:

* *Stewart’s Holiday Match Grant*: **$1,250**
* *Association of Rural and Small Libraries LTC Grant*: **$3,000**
* *Community Foundation of Otsego County COVID-19 Relief Fund*:**$2,600**
* *Community Foundation of South Central New York:* **$1,500**

**Total Fundraising Through Grants 2021: $8,350**

### Fundraiser activities:

**Open House Book Sale: $227**

## Four County Library System Meetings:

*Directors Call September 23:* Discussed turning on patron charge history, CARES Act tablets are purchased, American Rescue Plan Act is sending money to 4CLS for digital inclusion efforts, Athea Mortenson has been hired as the new Finance Officer. Trustee Training Webinars, all libraries must be back to their minimum hours by January 2022, 4CLS has a plan of service update and Direct Access Plan update, providing another round of sexual harassment prevention training, be aware of First Amendment Audits by individuals in libraries and secure buildings if happening/fine tune conduct policy, 4CLS looking into other security softwares other than Faronics for public computers.