*Springfield Library*

Manager’s Report

June 2021

Presented to the Board of Directors by Hanna Conbeer, Library Director

### Patron Statistics: Number of people who visited the library.

|  |  |  |  |
| --- | --- | --- | --- |
| Month  | 2019 | 2020 | 2021 |
| January  | 515 | 296 | 24 |
| February  | 284 | 126 | 46 |
| March  | 332 | 119 | 42 |
| April  | 394 | 0 | 52 |
| May  | 334 | 0 | 88 |
| June  | 398 | 0 | 188 |
| July  | 606 | 0 |  |
| August  | 397 | 27 |  |
| September  | 284 | 14 |  |
| October  | 326 | 18 |  |
| November  | 293 | 10 |  |
| December  | ? | 11 |  |

### Circulation Statistics

|  |  |  |
| --- | --- | --- |
| Month  | 2020 | 2021 |
| January  |  | 102 |
| February  |  | 255 |
| March  |  | 267 |
| April  |  | 288 |
| May  |  | 203 |
| June  |  | 205 |
| July  |  |  |
| August  |  |  |
| September  |  |  |
| October  | 60 |  |
| November  | 23 |  |
| December  | 20 |  |

### E-book Circulation Statistics

|  |  |  |  |
| --- | --- | --- | --- |
| Month  | 2019 | 2020 | 2021 |
|  | Ebooks | Audiobooks | Ebooks | Audiobooks | Ebooks | Audiobooks |
| January  | 14 | 7 | 2 | 16 | 6 | 4 |
| February  | 35 | 14 | 2 | 15 | 9 | 6 |
| March  | 21 | 13 | 12 | 17 | 4 | 8 |
| April  | 21 | 19 | 10 | 11 | 5 | 6 |
| May  | 15 | 5 | 10 | 7 | 7 | 8 |
| June  | 10 | 8 | 8 | 14 | 13 | 4 |
| July  | 9 | 3 | 10 | 14 |  |  |
| August  | 16 | 5 | 15 | 12 |  |  |
| September  | 9 | 10 | 5 | 6 |  |  |
| October  | 6 | 6 | 17 | 10 |  |  |
| November  | 8 | 10 | 8 | 26 |  |  |
| December  | 3 | 9 | 8 | 22 |  |  |

## Programming

**Little Library Learners Storytime: Thursdays at 10AM**

**06/24 - Attendance was 5 children and 2 adults.**

June Programs:

 **June 5, 9AM-12PM:** Open House, Book Sale celebration of 125th Anniversary, SHS Open House

 **Attendance: 28**

**June 11, 6-8PM:** Local Author Meetup, this meeting went very well. Each participant introduced themselves and got some time to read from their writing. We each provided feedback, and connected on multiple points with each other through the writing topics. The group wanted to continue meeting and we have another meeting planned for July.

 **Attendance: 7**

**June 16, 7-8PM:** Capital District Civil War Roundtable Presentation by Mr. Matt George

 **Attendance: 13**

**June 24, 10-12PM:** Springfield Historical Society Open House

**June 29, 6:45PM-8:15PM** Community Conversation on Internet: This was not attended. I am rescheduling for August, re-submitting to newspapers.

 **June 30, 7PM-8PM** Hyde Hall Presentation: Excellent presentation, **Attendance: 11**

July Programs:

 **July 7, 14, 21, 28:** Summer Reading activities planned for rainy day fun. This was changed from last month, when we had a time slot. The school decided to have the children stay all morning, and Springfield Landing has them in the afternoons for swimming. The library will have the kids if it is raining.

**July 9:** Writers Group Meeting: **7 people attended, we had two new members who read.**

Technology Appointments: I began a program with the library called “Technology Appointments”, where I am encouraging patrons who have questions about technology to come in and get one on one help.

## Other Projects

Cleaning continues in the hallway and back storage rooms. I have cleared out the garage storage room except for things that need to go to the dump in Oneonta. The pantry storage room is almost cleared out as well. Marilyn and I hauled two stuffed cars full of books to another library’s book sale, so the hallway is mostly empty again.

## Fundraising and Grants

### Submitted:

* *Community Foundation of South Central New York*: Submitted for $1,500, for a series of 4 programs in connection with the Springfield Historical Society for June to celebrate the library’s 125th anniversary. Received.
* *Association of Rural and Small Libraries LTC Grant -* $3,000 to host a conversation in our Town about updating our internet service or bringing in a Fiber company to accelerate internet speeds for residences and businesses. Received.
* *Community Foundation of Otsego County COVID-19 Relief Fund -* $2,549 for two new laptops for the public to use and a Zoom subscription. Received.
* *Stewart's Holiday Match* - Submitted for $2,000. $1,000 was written for new children’s books to support the Amish outreach (and for all community families). $1,000 was written for the Summer Reading program. Received.
* *WGY Christmas Wish* - Submitted for $2,000, half of which was for the Summer Reading program and half of which was for educational library programs in the future.
* *Dollar General Summer Reading* - $1,473 for Summer Reading, to tutor children in reading in order to increase their reading skills. Declined this year.

### Accepted Grants:

The Springfield Library was awarded the following:

* *Stewart’s Holiday Match Grant*: **$1,250**
* *Association of Rural and Small Libraries LTC Grant*: **$3,000**
* *Community Foundation of Otsego County COVID-19 Relief Fund*:**$2,600**
* *Community Foundation of South Central New York:* **$1,500**

**Total Fundraising Through Grants 2021: $8,350**

### Fundraiser activities:

**Open House Book Sale: $227**

Annual Appeal:

## Four County Library System Meetings:

*Directors Call June 3rd:* Discussed construction aid intent form, 4CLS annual meeting held virtually, Steve is main contact for delivery concerns, Covid concerns with new mask mandates.