*Springfield Library*

Manager’s Report

May 2021

Presented to the Board of Directors by Hanna Conbeer, Library Director

### Patron Statistics: Number of people who visited the library.

|  |  |  |  |
| --- | --- | --- | --- |
| Month | 2019 | 2020 | 2021 |
| January | 515 | 296 | 24 |
| February | 284 | 126 | 46 |
| March | 332 | 119 | 42 |
| April | 394 | 0 | 52 |
| May | 334 | 0 | 88 |
| June | 398 | 0 |  |
| July | 606 | 0 |  |
| August | 397 | 27 |  |
| September | 284 | 14 |  |
| October | 326 | 18 |  |
| November | 293 | 10 |  |
| December | ? | 11 |  |

### Circulation Statistics

|  |  |  |
| --- | --- | --- |
| Month | 2020 | 2021 |
| January |  | 102 |
| February |  | 255 |
| March |  | 267 |
| April |  | 288 |
| May |  | 203 |
| June |  |  |
| July |  |  |
| August |  |  |
| September |  |  |
| October | 60 |  |
| November | 23 |  |
| December | 20 |  |

### E-book Circulation Statistics

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Month | 2019 | | 2020 | | 2021 | |
|  | Ebooks | Audiobooks | Ebooks | Audiobooks | Ebooks | Audiobooks |
| January | 14 | 7 | 2 | 16 | 6 | 4 |
| February | 35 | 14 | 2 | 15 | 9 | 6 |
| March | 21 | 13 | 12 | 17 | 4 | 8 |
| April | 21 | 19 | 10 | 11 | 5 | 6 |
| May | 15 | 5 | 10 | 7 | 7 | 8 |
| June | 10 | 8 | 8 | 14 |  |  |
| July | 9 | 3 | 10 | 14 |  |  |
| August | 16 | 5 | 15 | 12 |  |  |
| September | 9 | 10 | 5 | 6 |  |  |
| October | 6 | 6 | 17 | 10 |  |  |
| November | 8 | 10 | 8 | 26 |  |  |
| December | 3 | 9 | 8 | 22 |  |  |

## Programming

**Little Library Learners Storytime: Thursdays at 10AM**

June Programs:

**June 5, 9AM-12PM:** Open House, Book Sale celebration of 125th Anniversary, SHS Open House

**Attendance: 28**

**June 11, 6-8PM:** Local Author Meetup, this meeting went very well. Each participant introduced themselves and got some time to read from their writing. We each provided feedback, and connected on multiple points with each other through the writing topics. The group wanted to continue meeting and we have another meeting planned for July.

**Attendance: 7**

**June 16, 7-8PM:** Capital District Civil War Roundtable Presentation by Mr. Matt George

**June 19, July 3, 17, 31** Children’s Summer STEAM Program, activities in Science, Technology, Engineering, Art, and Music for children on Saturdays in the Summer.

**June 24, 10-12PM:** Springfield Historical Society Open House

**June 29, 6:45PM-8:15PM** Community Conversation on Internet

**June 30, 7PM-8PM** Hyde Hall Presentation

July Programs:

**July 7, 14, 21, 28:** I will be at the Springfield Landing doing story activities with the Summer Reading kids.

**July 10 and 24:** Series of Job Skill Programs in Resume Writing and Cover Letter Writing.

**July 9:** Writers Group Meeting

## Community Collaborations:

Continued collaboration with Ashley Sikkema on Summer Reading.

I have begun collaborating with two local authors, Gretchen Sorin and Terry Berkson, who will be giving individual book talks and book signing programs in July or August.

## Fundraising and Grants

### Submitted:

* *Community Foundation of South Central New York*: Submitted for $1,500, for a series of 4 programs in connection with the Springfield Historical Society for June to celebrate the library’s 125th anniversary. Received.
* *Association of Rural and Small Libraries LTC Grant -* $3,000 to host a conversation in our Town about updating our internet service or bringing in a Fiber company to accelerate internet speeds for residences and businesses. Received.
* *Community Foundation of Otsego County COVID-19 Relief Fund -* $2,549 for two new laptops for the public to use and a Zoom subscription. Received.
* *Stewart's Holiday Match* - Submitted for $2,000. $1,000 was written for new children’s books to support the Amish outreach (and for all community families). $1,000 was written for the Summer Reading program. Received.
* *WGY Christmas Wish* - Submitted for $2,000, half of which was for the Summer Reading program and half of which was for educational library programs in the future.
* *Dollar General Summer Reading* - $1,473 for Summer Reading, to tutor children in reading in order to increase their reading skills. Declined this year.

### Accepted Grants:

The Springfield Library was awarded the following:

* *Stewart’s Holiday Match Grant*: **$1,250**
* *Association of Rural and Small Libraries LTC Grant*: **$3,000**
* *Community Foundation of Otsego County COVID-19 Relief Fund*:**$2,600**
* *Community Foundation of South Central New York:* **$1,500**

**Total Fundraising Through Grants 2021: $8,350**

### Fundraiser activities:

Our book sale netted $227 from the Open House on June 5th. We are keeping the books in the hallway a little longer to try to get more people interested in taking some of them away.

Marilyn and I, with the volunteer effort of Gail Buel, got the 750 household annual appeal mailing out in May.

## Four County Library System Meetings:

*Directors Call May 14th*: Discussed restored delivery services on Wed, CARES Act progress, Plan of Service revisions based on surveys, minimum hours, covid related library, and construction workshop.

*Governing Council May 21st*: Discussed: the library sign up form on the 4CLS website, forthcoming CARES Act tablets and cleaning supplies, eRate 2021, coordinating across the libraries book labels using the diemo label printer, cybersecurity insurance within 4CLS, and how to set up a patron with a new library card after a current library card is lost.

*Directors Call June 3rd:* Discussed construction aid intent form, 4CLS annual meeting held virtually, Steve is main contact for delivery concerns, Covid concerns with new mask mandates.