

# *Springfield Library*

## Confidentiality of Library Records

Springfield Library specifically recognizes its circulation records and other records identifying the names of library users to be **confidential** in nature.

Such records shall not be made available to any agency of state, federal or local government except pursuant to such process, order or subpoena as may be authorized under the authority of federal, state or local law which relates to civil, criminal or administrative discovery procedures or legislative investigatory power.

Such records will not be released or used for non-library purposes except pursuant to a subpoena from a court of law or other valid process, until such time as a proper showing of good cause has been made in a court of competent jurisdiction.

Adopted by the Springfield Library Board of Trustees January 19, 2006; revised March 7, 2019