

South New Berlin Free Library
Public Meeting
February 25th, 2025

Board Members Present: Laura Riddle, Carrie Lewis, Gary Smith, Samantha Kemnah, and Scott Stensland

Absent: Kathie Burnside, Robert Decker

Staff Present: Robin Avolio-Director

Public Present: None

The meeting was called to order at 5:44 pm by Laura Riddle, Vice President.

The agenda was reviewed and adopted on a motion by Scott, second by Carrie and passed.

There were no public comments made.

The minutes from the January 21st, 2025 meeting were reviewed. Minutes were approved on a motion made by Sam, second by Laura, and passed.

Library Director, Robin Avolio presented the financial report. The books budget line was not fully utilized last year.

Robin presented two bills. Loitsch Construction, \$23,700 for heating, framing, drywall, stairs, and balcony, which had been reviewed by the engineer and deemed appropriate for the level of work completed. Also Principle Design & Engineering, \$385 for construction assistance. Both bills were approved by written consent by all board members present.

Regarding the construction project the board discussed and made multiple design decisions. The walls will remain all white. Door colors, floors, and cabinets were discussed. Three change orders were discussed: The door to enter the storage space was \$980, to fix an area in the floor that was rotting was \$3,912.48, and to move the electrical box to a more convenient location was \$1,230.

Under old business the money market account was discussed again. Per new information there needs to be \$25,000 in the account at all times and there is a fee if it drops below this amount. At this time we won't be moving any money into this type of account.

Under new business, we reviewed new legislation that will be impacting libraries. The libraries taxes have been completed.

The next meetings will be March 21st at 5:45 and April 15th (Quarterly meeting) at 5:45.

Meeting adjourned at 6:46.

Carrie Lewis, Secretary