

South New Berlin Free Library

Petty Cash Log

Income budget lines include: Copy/Fax; Donations; Fundraising; Misc.

Expense budget lines include: Books; DVDs; Program; Supplies; Equipment; Repair

Date	Staff	Description	Budget Line	Expense \$	Income \$	Balance
10/1/24	Robin					Ø
10/21/24	Robin	lost item	fees		10.00	10.00
11/8/24	Robin	penny saver ad	program	8.50		1.50
12/3/24	Robin	copy/fax	copy/fax		18.00	19.50
12/4/24	Robin	check from VPL	lines		15.00	34.50
12/6/24	Robin	— DEPOSIT		34.50	—	Ø

Transaction Receipt

DEPOSITS	<input type="checkbox"/> Checking	PAYMENTS	<input type="checkbox"/> Installment Loan	<input type="checkbox"/> Mortgage
	<input type="checkbox"/> Money Market		<input type="checkbox"/> Commercial Loan	<input type="checkbox"/> Home Equity
	<input type="checkbox"/> Savings		<input type="checkbox"/> Star Access	<input type="checkbox"/> Other _____
	<input type="checkbox"/> Other _____		<input type="checkbox"/> Overdraft Line of Credit (Checks received are subject to collection)	



focused on what matters
800.NBT.BANK nbtbank.com

Transaction or account number, amount and date of your deposit or payment are shown below.

Deposit Acct # DD ****3363
Br 301 Tlr 6947 - 105 Seq 25
12/06/2024 12:26 PM
Deposit Amt \$34.50
Thank You

TELO0102 7/2024

Member FDIC NMLS ID #500501

Signature: Robin Oradio

Date: 12-6-24

RECEIPT FOR PAID MATERIAL-SEND TO OWNING LIBRARY

DATE: 10/17/24

Lost

Damaged

TO: South New Berlin (OWNING LIBRARY)

FROM: Huntington Memorial (ONA) (ISSUING LIBRARY)

TITLE: DNA

AUTHOR: Margot Alesund

DATE DUE: 6/10/2024

Discharged Item

ITEM NUMBER: 0004500138492
(Barcode)

AMOUNT PAID: \$ 10.00

rec'd cash 10/21/24 PA

PATRON NAME: Marian Mattice

PATRON ID NUMBER: 1000800503541

From: "NORWICH AND SIDNEY PENNYSAYER" <notifications@paytrace.com>
To: sn.robin@4cls.org
Subject: NORWICH AND SIDNEY PENNYSAYER Transaction Receipt - Reference Number617586470
Date: 11/8/2024 3:02:09 PM

NORWICH AND SIDNEY PENNYSAYER

1820 MECHANIC STREET
NORWICH, NY 13815
(607)334-4714

11/8/2024 3:00:43 PM

Reference Number: ~~617586470~~
Total: \$8.50
Transaction Type: Sale
Transaction Status: Pending Settlement
Card Brand: Visa
Card Number: xxxxxxxxxxxx0049
Entry Method: Keyed
Approval Code: 01310C
Approval Message: NO MATCH
AVS Result: No Match
CSC Result: Match
Customer Name: Robin Avolio

X _____
Please sign here to agree to payment.

Reimbursed Robin Avolio
\$8.50 for
program expense

Robin Avolio
11/8/24



VESTAL PUBLIC LIBRARY
 320 Vestal Parkway East, Vestal NY (607)-754-4243

LOST/DAMAGED ITEM PAID AT VPL

DATE 11/20/24

OWNING LIBRARY SOUTH NEW BERLIN

LOST DAMAGED X

ITEM ID 0004500121118 *discarded 11-25-24*

TITLE LOOK AND FIND: INSIDE OUT

AUTHOR BRODERICK, KATHY

PATRON ID 1000991675686

PATRON NAME SANTACROCE, SABRINA

AMOUNT PAID @VPL \$15.00 *rec'd 12-4-24*

5089

Vestal Public Library

11/25/2024

South New Berlin Free Library

Date	Type	Reference	Original Amount	Balance Due	Payment
11/20/2024	Bill	DAMAGED11_24	15.00	15.00	15.00
		Check Amount			15.00

M&T Advanced Busir

15.00