

South New Berlin Free Library  
Quarterly and Election Meeting  
January 16, 2024

Board Members Present: Scott Stensland, Bob Decker, Laura Riddle, Carrie Lewis  
Absent: Elaine Clum, Kathie Burnside, Tom Bryden  
Staff Present: Robin Avolio-Director  
Public Present: None

The meeting was called to order at 5:30 by President Scott Stensland

The agenda was reviewed and adopted. Laura Riddle made a motion to approve, seconded by Bob Decker. All voted in favor, motion carried.

Election of Officers. Elaine Clum to step down from Assistant Treasurer. Scott Stensland staying as President, Kathie Burnside staying as Secretary, Tom Bryden staying as Vice President. Bob Decker elected Assistant Treasurer by unanimous vote. Carrie Lewis made a motion to accept these positions, seconded by Laura Riddle. All voted in favor, motion carried.

Minutes from December 5<sup>th</sup>, 2023 were reviewed. Bob Decker made a motion to accept as written, seconded by Laura. All voted in favor, motion carried.

Robin presented the last quarter bills. Laura made a motion to approve the director's purchases and bill to Loitsch Construction in the amount of \$25,493.00. Seconded by Bob, all in favor, motion carried.

There was a discussion to establish a short term policy for a \$2,000 spending cap for non-contractual building expenses with prior notification and approval from the board. This was discussed at this meeting and there will be a vote at the next meeting.

Meeting to discuss Annual Report will be February 13<sup>th</sup> at 6 pm.

Under new business: Discussion of an additional \$600 to be spent for an upgrade to tempered windows for the addition. Bob made a motion to approve, seconded by Laura. All voted in favor, motion carried.

Meeting adjourned at 6:30 pm.

Minutes submitted by Carrie Lewis.