

South New Berlin Free Library
Public Meeting
October 15th, 2024

Board Members Present: Kathie Burnside, Laura Riddle, Carrie Lewis, Gary Smith
Absent: Robert Decker and Samantha Kemnah
Staff Present: Robin Avolio-Director
Public Present: None

The meeting was called to order at 5:30 by Kathie Burnside, President.

The agenda was reviewed and adopted on a motion by Laura, second by Carrie, and passed.

There were no public comments made.

The minutes from the August 27th, 2024 meeting were reviewed. The minutes were approved with changes made regarding the non-discrimination policy. The policy was reworked between the two meetings. Motion to approve with changes made by Gary, second by Laura, and passed.

The financial report was reviewed, approved on a motion made by Laura, second by Carrie, and passed.

Tax return was completed and submitted by accountant.

Robin presented the director's report. A pennysaver ad was placed for the Willow Project, paid for out of pocket. Reimbursed using the money from the Community Arts Grant (which is paying completely for the willow project). The summer reading stats were reported. This past summer had the highest number of participants. 27 children were registered. There were 20 people at the cardboard explosion puppet event, which was a huge hit. There were 5 other in-person sessions and 8 passive activities (we provided kits for use in the library or at home), in which there were 135 participants! Coming up there will be a canned food drive and a Mitten Tree.

Regarding the building project, the electrician has been here and at the time of the meeting we were just waiting for the electrical inspection.

Robin also presented the purchase, petty cash income and expenses, and bills. The bills included \$4,565 for the Willow Project, and \$150 for three other presenters. The willow project will be paid for using The Community Art Grant. Toner also needed to be purchased for \$443.48. Motion to approve bills made by Laura, second by Kathie, and passed. Motion to approve purchases and the petty cash made by Carrie, second by Laura, and passed.

Also presented were quotes for a new computer and for pressure-washing/painting the exterior of the building. We received an estimate for a new circulation computer at \$1,035. A generous donation was made to cover the cost of the computer. A motion to use the donation and purchase the new computer was made by Gary, second by Carrie, and passed. We were given a quote by Mike Beers to pressure wash the outside of the library and to paint the front of the library for \$1,056. Motion to approve quotes made by Carrie, second by Gary, and passed.

The board reviewed the following policies:

- The Trustee Candidate Election policy has been reviewed, revised, and approved. A motion to approve the revised policy made by Laura, passed by Kathie, and passed.
- The Videoconferencing Policy was reviewed. A motion to adopt made by Gary, second by Laura, and passed.
- The Non-Discrimination Policy was revised and approved. A motion to approve the changes were made by Carrie, second by Gary, and passed.

Old Business

- Reprinting Ye Olde Crandallstown was discussed again.

The next meeting will be the budget meeting on November 1st, 2024 at 5:30.

Meeting adjourned at 7:10.