

South New Berlin Free Library
Public Meeting
August 27th, 2024

Board Members Present: Kathie Burnside, Laura Riddle, Carrie Lewis, Robert Decker, Gary Smith, and Samantha Kemnah

Absent: None

Staff Present: Robin Avolio-Director

Public Present: None

The meeting was called to order at 5:28 by Kathie Burnside, President.

The agenda was reviewed and adopted on a motion by Bob, second by Carrie, and passed.

There were no public comments made.

The minutes from the August 7th, 2024 meeting were reviewed. Minutes were approved on a motion made by Laura, second by Gary, and passed.

Library director, Robin Avolio presented the bill for the Build-a-Buddy materials. This bill was covered by two different grants that also included and covered the cost of the summer reading program. Motion to approve by Laura, second by Samantha, and passed.

As policies need to be review every 5 years, the board reviewed the following policies:

- The Trustee Candidate Election Policy was reviewed. After discussion, a committee was formed to research and revise this policy.
- The Privacy Policy was reviewed. After discussion, a committee was formed to research and decide if changes are needed.
- The Non-Discrimination policy was reviewed and re-adopted.

There were questions regarding the use of Zoom and whether we need a physical quorum. This will be further discussed at the following meeting.

Old Business

- Bob made a motion to accept the estimate from Jeff Parker for \$450 to install rain gutters on the first floor, second by Gary, and passed.

New Business

- New locks have been installed to the back door.
- A committee was formed to work on the libraries long term plan.

The next meeting will be October 15th at 5:30 and the budget meeting will be November 1st, 2024 at 5:30 with the accountant.

Meeting adjourned at 6:40.

Carrie Lewis, Secretary