



FOUR COUNTY LIBRARY SYSTEM

WWW.4CLS.ORG

Providing consolidated services to public libraries in Broome, Chenango, Delaware and Otsego Counties since 1960.

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December 14, 2023

To 4CLS Member Library Directors,

I am writing today to confirm the results of the Digital Content Plan vote and provide information on the next steps.

38 libraries sent in ballots: 32 yes, and 6 no.

As there is a strong consensus, 4CLS will move forward with the implementation of the plan.

Accordingly, this letter serves as the official notice of the cancellation of the original Downloadable Audiobooks and eBooks agreement from 2010. Access to Overdrive/Libby under the previous agreement will be extended until **February 12, 2024**.

Libraries wishing to continue access to Overdrive/Libby after that date must sign the attached agreement and **return it to 4CLS by January 31, 2024**.

The attached agreement runs through a 3-year cycle. Libraries may opt out after Year 1 or Year 2 if they feel the program is not meeting their needs.

System-wide discussions will be held during 2026 to determine the best path to follow after this agreement runs its course. My goal is to develop a structure that will allow for sustainable adjustments.

4CLS will seek entry into reciprocal borrowing agreements with other systems as soon as is possible.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Steve Bachman
Executive Director



Service Agreement

Overdrive eBooks and Digital Audiobooks (Libby)

The _____ Library agrees to participate in the Overdrive eBooks and Digital Audiobooks Program for access to resources from Overdrive provided through the Four County Library System (4CLS) under the following terms and conditions:

- The agreement is for three years (2/13/2024 – 12/31/2026)
- Pricing for the program is based on the attached cost schedule – a % of collection budget from the 2022 Annual Report with fixed minimums.
- Terms and conditions of service are subject to those listed in agreements as provided by the vendor.
- The annual fee for each library, see attached schedule, is payable in full by April 1 of each year, except for those libraries receiving a majority of their funding from 'school district funding', which will be payable by July 30.
- The Four County Library System, its Board, officers, or staff will not be responsible for any damage or disruption of service caused by the routine operation of this program.
- A library may opt out of the agreement and the end of each year by providing written notice to 4CLS. Such notice must be provided within 30 days of the end of the year.
- Overdrive Advantage accounts – Libraries wishing to increase their contribution may utilize an Overdrive Advantage account, whereby access will be exclusive to their patrons for one month. After one month the items will go to the general collection, but hold priority will be given to the library's patrons.
- 4CLS will seek reciprocal borrowing agreements with other systems as soon as is possible.

Signature

_____ Library

Date: _____

4CLS Board President

Date: _____

Four County Library System
Overdrive Cost 2024-2026

	2024	2025	2026
Afton Free Library	\$ 455.76	\$ 531.72	\$ 607.68
Andes Public Library	\$ 295.38	\$ 350.00	\$ 500.00
Bainbridge Free Library	\$ 368.28	\$ 429.66	\$ 500.00
Bovina Public Library	\$ 250.00	\$ 350.00	\$ 500.00
Broome County Public Library	\$ 8,360.10	\$ 9,753.45	\$ 11,146.80
Cannon Free Library	\$ 353.88	\$ 412.86	\$ 500.00
Cherry Valley Memorial Library	\$ 355.08	\$ 414.26	\$ 500.00
Deposit Free Library	\$ 314.82	\$ 367.29	\$ 500.00
Edmeston Free Library	\$ 267.78	\$ 350.00	\$ 500.00
Fairview Public Library	\$ 386.22	\$ 450.59	\$ 514.96
Fenton Free Library	\$ 546.18	\$ 637.21	\$ 728.24
Franklin Free Library	\$ 250.00	\$ 350.00	\$ 500.00
George F. Johnson Memorial Library	\$ 5,071.98	\$ 5,917.31	\$ 6,762.64
Gilbertsville Free Library	\$ 250.00	\$ 350.00	\$ 500.00
Guernsey Memorial Library of Norwich	\$ 5,207.28	\$ 6,075.16	\$ 6,943.04
Harris Memorial Library	\$ 250.00	\$ 350.00	\$ 500.00
Huntington Memorial Library	\$ 3,779.34	\$ 4,409.23	\$ 5,039.12
Kinney Memorial Library	\$ 438.96	\$ 512.12	\$ 585.28
Lisle Free Library	\$ 651.42	\$ 759.99	\$ 868.56
Louise Adelia Read Memorial Library	\$ 393.60	\$ 459.20	\$ 524.80
Mary Wilcox Memorial Library	\$ 562.56	\$ 656.32	\$ 750.08
Milford Free Library	\$ 269.94	\$ 350.00	\$ 500.00
Moore Memorial Library	\$ 743.10	\$ 866.95	\$ 990.80
Morris Library	\$ 419.94	\$ 489.93	\$ 559.92
New Berlin Library	\$ 538.56	\$ 628.32	\$ 718.08
Nineveh Pub Lib Of Colesville Township	\$ 250.00	\$ 350.00	\$ 500.00
Otselic Valley Library	\$ 300.00	\$ 350.00	\$ 500.00
Oxford Memorial Library	\$ 771.30	\$ 899.85	\$ 1,028.40
Richfield Springs Public Library	\$ 554.16	\$ 646.52	\$ 738.88
Roxbury Library Association	\$ 250.00	\$ 350.00	\$ 500.00
Sherburne Public Library	\$ 1,708.56	\$ 1,993.32	\$ 2,278.08
Sidney Memorial Public Library	\$ 2,755.98	\$ 3,215.31	\$ 3,674.64
Skene Memorial Library	\$ 250.00	\$ 350.00	\$ 500.00
Smyrna Public Library	\$ 250.00	\$ 350.00	\$ 500.00
South New Berlin Free Library	\$ 250.00	\$ 350.00	\$ 500.00
Springfield Library	\$ 250.00	\$ 350.00	\$ 500.00
Stamford Library	\$ 654.30	\$ 763.35	\$ 872.40
Unadilla Public Library	\$ 250.00	\$ 350.00	\$ 500.00
Vestal Public Library	\$ 2,938.68	\$ 3,428.46	\$ 3,918.24
Village Library Of Cooperstown	\$ 1,675.38	\$ 1,954.61	\$ 2,233.84
William B. Ogden Free Library	\$ 558.54	\$ 651.63	\$ 744.72
Worcester Free Library	\$ 385.50	\$ 449.75	\$ 514.00
Your Home Public Library	\$ 2,501.10	\$ 2,917.95	\$ 3,334.80
SubTotal	\$ 47,333.66	\$ 55,942.32	\$ 65,578.00
Four County Library System	\$ 20,000	\$ 22,000	\$ 25,000
Grand Total	67,333.66	77,942.32	90,578.00

*Pricing approved by membership vote 11/2023