

South New Berlin Free Library
Quarterly and Budget Meeting
October 18, 2023

Board Members Present: Scott Stensland, Tom Bryden, Elaine Clum, Kathie Burnside, Bob Decker, Carrie Lewis

Absent: Laura Riddle

Staff Present: Robin Avolio-Director, Paul Rowe-Accountant

Public Present: Mike Gainfort

The meeting was called to order at 5:30 pm by President Scott Stensland.

The agenda was reviewed and adopted on a motion by Carrie, second by Tom and passed.

We reviewed the proposed budget presented by our accountant Paul Rowe. The most significant increases will include automation, program, insurance, and payroll and payroll tax/insurance expense. We decided to ask the Unadilla Valley School District for an increase of \$1500.00 to be voted on in May at the time of the school budget. This increase would bring the amount we receive in 2023, from \$51,500 up to \$53,000 in 2024.

The minutes from the September 7, 2023 were approved on a motion by Carrie, second by Bob and passed.

Robin presented bills which were approved on a motion by Tom, second by Kathie and passed. She gave her director's report which was approved on a motion by Tom, second by Carrie and passed.

Under Old Business we discussed what we might do to encourage the construction to begin again. Carrie said she would call our contractor Bob Loitsch to see what he would say about it. We discussed the reprinting of the Ye Old Crandall Town book. We felt we would need pre-orders and pre-paid orders to do this. Robin will bring a proposal to the December budget/audit meeting to get the approval.

The letter regarding the Standards of Behavior Policy has not been sent out to the public yet. Scott will bring it in to the library so it can be sent out right away.

Carrie and her husband will work on getting the can cabana set up outside the library so we can use it to help with fundraising.

Under New Business, Robin has received a ballot from 4CLS regarding an increase for the use of digital content. It will cost \$250 for the first year and we expect it will increase each year. In order to stay up to date with other libraries and be able to get material for library patrons, Robin thinks we should pay this.

We agreed.

There have been several Trustee Training Opportunities in 2023 with a couple more coming up. At the December meeting we will be taking a few minutes to discuss the session that was held on Defending the Freedom to Read: Policies, Procedures, and Civic Engagement which was presented by Jamie LaRue.

The next meeting which will be our audit and quarterly meeting will be December 5, 2023 at 5:30 pm.

The meeting adjourned at 7:45 pm.

Kathie Burnside
Secretary