

South New Berlin Free Library

Petty Cash Log

Income budget lines include: Copy/Fax; Donations; Fundraising; Misc.

Expense budget lines include: Books; DVDs; Program; Supplies; Equipment; Repair

Date	Staff	Description	Budget Line	Expense \$	Income \$	Balance
						0
4/4/23	Robin	copy/fax	copy/fax		20.00	20.00
4/4/23	Robin	book sale	fundraiser		46.00	66.00
4/4/23	Robin	donations	donations		15.00	81.00
4/21/23	Nancy	seasonal decorations	supplies	22.95		58.05
5/15/23	Robin	lost item fine	finer		10.00	68.05
6/22/23	Robin	penny saver ad	program	13.00		55.05
6/22/23	Robin	copy/fax	copy/fax		29.00	84.05
8/14/23	Robin	sale of Art books	fundraiser		20.00	104.05
8/21/23	Robin	penny saver ad	program	25.00		79.05
8/21/23	Robin	supplies + prizes	program	42.00		37.05
8/21/23	Robin	book sale	fundraiser		44.00	81.05
8/21/23	Robin	donation jar	blde fund		29.00	110.05
8/05/23	Robin	penny saver ad	program	25.00		85.05
8/24/23	Robin	penny saver ad	program	25.00		60.05
9/12/23	Robin	stamps	postage	13.20		46.85
9/26/23	Robin	supplies	supplies	9.65		37.20

Transaction Receipt

DEPOSITS	<input type="checkbox"/> Checking	<input type="checkbox"/> Installment Loan	<input type="checkbox"/> Mortgage
	<input type="checkbox"/> Money Market	<input type="checkbox"/> Commercial Loan	<input type="checkbox"/> Home Equity
	<input type="checkbox"/> Savings	<input type="checkbox"/> Star Access	<input type="checkbox"/> Other _____
	<input type="checkbox"/> Other _____	<input type="checkbox"/> Overdraft Line of Credit	

(Checks received are subject to collection)



focused on what matters

800.NBT.BANK nbtbank.com

Transaction or account number, amount and date of your deposit or payment are shown below.

.TlrDDDep \$ 37.20
 .AC ****3363
 .BR 301 T 6947 0105 SEQ 34
 .9/27/2023 15:05 9/27/2023
 .. THANK YOU

