

**South New Berlin Free Library  
Quarterly Public Meeting  
July 18, 2023**

Board Members Present: Scott Stensland, Tom Bryden, Elaine Clum, Kathie Burnside, Robert Decker, Carrie Lewis, Laura Riddle

Staff Present: Robin Avolio

Public Present: Kim Felter

The meeting was called to order at 5:30 pm by President Scott Stensland. The agenda was reviewed and adopted. Motion by Tom, second by Carrie. Passed.

The minutes from April 25, 2023 were reviewed and corrected. Motion by Elaine, second by Tom. Passed. Bob will talk to Clayton Welch about reprinting the local history book. Scott will talk to him about the museum contents.

Robin presented the financial report. Motion by Kathie, second by Elaine to accept. Passed. She presented bills from performer Nan Hoffman, Build a Buddy Workshop and the County Code Enforcement which all trustees initialed.

Robin gave her director's report highlighting purchases, donations and grants received, the 4CLS Road Trip, 4 CLS Wifi Upgrade, and mentioned events that were held this quarter as well as upcoming events. She mentioned NYS Assemblyman Joe Angelino visited the library today. Motion to accept by Bob, second by Laura. Passed.

Fundraising Committee member Carrie reported she has submitted our request for a grant of \$2000 from Southern Tier Tuesdays. She and her husband are planning to build a can cabana outside with the money to be used where it's needed. Motion by Elaine, second by Laura to approve this. Passed.

Robin said she will begin the process of applying for a Phase 2 grant to cover the remaining costs of construction. Due to price increases, we still need about \$65,000. Motion by Elaine, second by Carrie to give Robin permission to apply. Passed.

Addition Construction Report given by Robin. Construction has been delayed due to a death in Bob Loitch's family. Motion by Laura, second by Tom for Robin to meet with Bob and Principle Architects to encourage the project to finish. Passed.

Several trustees are registered for an upcoming library trustee basic training event on July 26, 2023.

JoAnn Smith from Gates Cole Insurance recommends we increase our coverage to \$440,000 on the building with a \$1,000 deductible. This will mean a premium of \$1608.00 which means \$548.00 more a year, Motion by Bob, second by Tom. Passed.

The board went into executive session at 6:29 pm to review the Standards of Behavior Policy and came out at 6:40 pm. Scott will get more information. Discussion tabled.

Old Business - Scott has art work from Marie Lusins at his home. The board discussed putting some of it up in the new addition and/or selling it. Scott said he would try putting some pictures on ebay.

New Business - Tom brought 3 books of value he's sorted through from boxes donated to the library. He's consulting with a book dealer about selling them and giving the money to the library.

Public Comment - concerns brought up about when the building project will be done and the construction project budget. The board is considering making the figures public.

Motion to adjourn at 7:08 pm by Tom, second by Elaine. Passed.

Submitted by  
Kathie Burnside  
Secretary