South New Berlin Free Library

Election of Officers Meeting

January 17, 2023

Board Members Present: Scott Stensland, Elaine Clum, Tom Bryden, Robert Decker, Laura Riddle, Carrie Lewis

Absent: Kathie Burnside

Staff Present: Robin Avolio

Public Present: None

The meeting was called to order at 5:30 pm by Assistant Treasurer Elaine Clum who asked each member to introduce themselves. Election of officers was held with the following being approved -

President - Scott Stensland

Vice President - Tom Bryden

Secretary - Kathie Burnside

Assistant Treasurer - Elaine Clum

Treasurer - Paul Rowe

Robin presented the insurance bill from Preferred Mutual for $1,060.31 for the year which covers regular commercial building and liability. The board discussed having an agent come to do a review now and again once the new addition is done. Motion by Scott, second by Laura to approve this annual bill.

Robin gave her director's report showing petty cash log, paypal and amazon accounts for books, DVD's, supplies and programming. She stated she had to buy toner but it will last for the year. Reviewed  by everyone. Motion to approve by Tom, second by Elaine. Passed.

Fundraising has stalled. Letters were sent out but more need to be sent. Committee is Kathie and Robin. We could use another volunteer as Elaine has decided to drop off the committee. Carrie said she would consider helping. New members were brought up to speed on costs for the addition. Total cost - $304,000. We received a grant for $196,000 so we need $100,000 more. We have enough to put up the shell of the building. We had an inquiry with Chobani but are not sure what's happening with that. The committee is open to suggestions. The contractor, Bob Loitch, hopes to continue the project in the next week. The whole project has to be finished by 2024.

There was no old business.

Under new business, Robin gave library keys to Scott and Tom. She got the old safe open and found nothing in it. She will keep the key to it. At this point, we're undecided about what to keep in it.

Tom brought up the fact that as trustees we own the library. Robin mentioned the library has a liability policy. It was suggested that an insurance agent come talk to us about the policy and what is covered.

Tom suggested that the board do something special for former board members Ann Mein, Marcia Hoag and George Clum in recognition of their years of service. After discussion, it was agreed to put a bench outside the door of the new addition with their names on it. This will be in addition to a memorial bench for Tom Osborne who had done lots of work around the library.

The second quarter meeting of the library board will be held Tuesday April 25, 2023 at 5:30 pm.

Motion by Elaine to adjourn, second by Tom. Passed.

Submitted

Elaine Clum