**South New Berlin Free Library**

**Quarterly and Business Meeting Minutes**

**April 14, 2022**

**Present Board members:** Marcia Hoag, George Clum, Elaine Clum, Kathie Burnside, Scott Stensland, Ann Mein, Tom Bryden

**Staff present:** Robin Avolio

**Guest present:** Bob Loitsch

**Public present:** Lynn Macumber

Meeting was called to order at 5:30 pm.

**Contractor and Board discussion:**

* Bob Loitsch addressed several questions from Board members. He offered addition alternatives for windows, siding, flooring and for the front door. Width of stairs was questioned. He was asked where the direct vent heating unit would be placed and if we should have one or two ceiling fans. Questions were raised as to the possibility and pros and cons of changing the ADA bathroom location to the original boiler room area. A list was created for possible changes. Bob will email us new prices and the list will be sent to the O’Reillys, Principle Design & Engineering for their input and changes to the drawing. Another meeting will be scheduled after we hear from Bob and the O’Reillys to approve the proposed changes and to sign the contract.

**Minutes:**

Minutes from March 7th and March 16th were reviewed. George made a motion to approve March 7. 2022 and Scott seconded motion. All voted in favor, except for Kathie who did not vote, not having been present. Motion carried. Scott made a motion to approve the March 16, 2022 minutes and Kathie seconded motion. All voted in favor, motion carried.

**Bills:**

* The Board reviewed bills for Principle Design & Engineering in the amount of $5,140, Junior Library Guild for $18.00, and Demco for $53.88. Tom made a motion to approve payment, motion seconded by Elaine. All voted in favor, motion carried.

**Director’s Report:**

* Robin reported grants we have received; $2,820 for the Willow workshops, $500 from Stewarts for the Summer Reading program, and $300 from the Town of Butternuts annual pledge. Also Steve Bachman, Four county CEO secured two new computers for the patrons from the Cares Act. Robin submitted the quarterly expenses report. Ongoing and upcoming programs were mentioned. See Director’s Report.

**Other business:**

* Elaine mentioned a grant possibility from an organization called Tianderrah Foundation which can be looked into.
* Marcia stated that Marie Lusins is expected to be back in New York around May 1st and would like to have a public meeting to discuss other funding opportunities, grants, etc. She will be in touch when she returns.
* Chobani contacted Marcia for a go-to-meeting video conference. They are interested in donating to our project. Don Johnson will set up a date to come visit the Library to see what we are planning to offer the community with the proposed addition.
* A committee to work on a package to present to local business for donations was addressed. Elaine, Kathie, Ann and Robin agreed to be on this committee. They will plan a date to meet.

Elaine made a motion to adjourn. Scott seconded motion. All voted in favor, motion carried. Meeting was adjourned at 7:13 pm.

Submitted:

Ann Mein